



Nevada Public Agency Insurance Pool  
Public Agency Compensation Trust  
201 S. Roop Street, Suite 102  
Carson City, NV 89701-4779  
Toll Free Phone (877) 883-7665  
Telephone (775) 885-7475

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**Notice of Meeting and Agenda for Loss Control Committee of  
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust**

**Date: Monday, September 12, 2016**

**Time: 9:00 AM**

**Place: POOL/PACT Offices**

**201 S. Roop St. Carson City, NV 89701**

**CONFERENCE CALL-IN # 1-800-351-4899, Passcode: MikeR.**

*NOTICE: Items on the agenda may be taken out of order. The committee may combine two or more agenda items for consideration. The committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*

**AGENDA**

1. **Roll**
2. **Public Comment**
3. **For Possible Action: Approval of Minutes of Committee Meeting of July 11, 2016**
4. **For Discussion: Presentation by Board Member Alan Kalt of video testimonial regarding risk management benefits of Pool/Pact's Risk Management Grant Program.**
5. **For Discussion: Presentation by Member John Dollar regarding the practical and compliance benefits of utilizing MSDSONline.**
6. **For Discussion: ELearning update and review by Mike Van Houten (ELearning Administrator)**
7. **For Discussion: Stryker information and pricing update.**
8. **For Possible Action: Consideration and Approval of Risk Management Grant Application Submitted by Esmeralda County.**
9. **For Possible Action: Consideration and Approval of Risk Management Grant Application Submitted by Nye County.**
10. **For Possible Action: Consideration and Approval of Risk Management Grant Application Submitted by City of Ely.**

11. **For Possible Action:** Consideration and Approval of Risk Management Grant Application Submitted by Storey County.
12. **For Possible Action:** Consideration and Approval of Risk Management Grant Application Submitted by North Lake Tahoe Fire Protection District.
13. **For Possible Action:** Consideration and Approval of Risk Management Grant Application Submitted by Mineral County.
14. **For Possible Action:** Consideration and Approval of Risk Management Grant Application Submitted by East Fork Fire Protection District.
15. **For Possible Action:** Consideration and Approval of Risk Management Grant Application Submitted by North Lyon County Fire Protection District.
16. **For Possible Action:** Consideration and Approval of Risk Management Grant Application Submitted by Pahranaagat Valley Fire District.
17. **For Possible Action:** Consideration and Approval of payment to *Clarion Aquatic Signs* for signage recommended by Tom Griffiths (Aquatic Safety Research Group) at all member swimming pool locations for a total amount not to exceed \$3,500.00. (Signage for 26 swimming pools).
18. **For Possible Action:** Consideration and Approval of offering additional Risk Management Educational Grants to member school districts for attendance at International Safety School Safety Institute 2016 Conference October 12-13, 2016.
19. **For Discussion:** Update by Mike Rebaleati on special projects: cyber security.
20. **For Discussion:** Should Risk Management Grants have maximum limit?
21. **Public Comment**
22. **For Possible Action:** Adjournment

This Agenda was posted at the following locations and at [notice.nv.gov](http://notice.nv.gov):

NPAIP/PACT  
201 S. Roop Street, Suite 102  
Carson City, NV 89701

Carson City Courthouse  
885 E. Musser Street  
Carson City, NV 89701

Eureka County Courthouse  
10 S. Main Street  
Eureka, NV 89316

Churchill County Admin Complex  
155 North Taylor Street  
Fallon, NV 89406

**NOTICE TO PERSONS WITH DISABILITIES**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Nevada Public Agency Insurance Pool or Public Agency Compensation Trust

**in writing at 201 S. Roop Street, Suite 102, Carson City, NV 89701-4779, or by calling (775) 885-7475 at least three working days prior to the meeting.**

**Copies of documents which may be reviewed by the Committee may be obtained electronically by emailing [ZariaHanses@poolpact.com](mailto:ZariaHanses@poolpact.com).**



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Facsimile (775) 883-7398

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**Minutes of Meeting of the Loss Control Committee of  
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust**

**Date: Monday, July 11, 2016**

**Time: 9:00 am**

**Place: POOL/PACT Offices**

**201 S. Roop St. Carson City, NV 89701**

**CONFERENCE CALL-IN # 1-800-351-4899, Passcode: MikeR.**

**1. Roll**

Members Present: Cash Minor, Dan Murphy, Geof Stark, Bob Spellberg, Dan Murphy, John Dollar, Norma Santoyo, John Dollar, Steve West

Others Present: Mike Rebaleati, Wayne Carlson, Mel Ida, Rick Hudson, Josh Wilson, Ann Wiswell, Marshall Smith

**2. Public Comment**

Chair Minor opened public comment and hearing none, closed the comment period.

**3. For Possible Action: Approval of Minutes of Committee Meeting of April 13, 2016.**

On motion and second to approve the minutes, the motion carried.

**4. For Possible Action: Development of a plan for setting goals for loss control services to members such as: (1) Improving communications for loss control services; (2) Quantifying our services to educate members as to the value added services provided: HR/Safety/Risk Management/Information; (3) Expand outreach to members: Consideration of more comprehensive annual on-site communication with members.**

Mike Rebaleati indicated that a number of these Agenda items should be reviewed and considered by the Loss Control Committee. The Committee then indicated that in light of the number of valuable programs and services provided by Pool/Pact, there should be greater communication to members of what services are provided. If members are unaware of these programs they will not use them. Consideration was given to increasing the communication platforms to include: maintaining updated email lists of persons who need to know about the information through Constant Contact, website updates, and more comprehensive presentation of HR and Loss Control information to members during annual site visits.

On motion and second, staff will research and take steps necessary to procure customer relationship management tools to assist with achieving the goals referenced and discussed in item 4, the motion carried.

5. **For Possible Action: Survey of members regarding Pool/Pact programs and services. Review of the pending draft survey queries to ascertain what programs/services members are familiar with, using, and what services are being under-utilized. It can also bring awareness to members relating to programs and services that are currently available.**

The Committee discussed the bi-annual survey which Pool/Pact HR sends to members. A similar loss control survey, when targeted to the correct parties, could inform members of loss control programs and services, inform the Committee of what services are being utilized, and inform the Committee of the needs of members for future program development. No action on this item.

6. **For Possible Action: Checklist of required safety plans and development of boilerplate safety plans. Consideration of providing safety plans, committee structures, and hazard communication policies via web based E-Learning platform and on-site training.**

The Committee discussed what safety information would be helpful to members, including safety programs, safety committees, and hazardous communication programs, development of a webpage devoted to safety information, increased on-site training, and ELearning programs. No action on this item.

7. **For Possible Action: Cyber-security awareness. Consideration of available risk specific insurance coverages, web based learning, and on-site trainings at various locations to garner the greatest member participation.**

Mike Rebaleati provided a review of potential new coverages which will be made available and listed on a webpage and available for review to members. Cyber-security awareness can be incorporated in to new employee orientation policies. There is also reference to new videos posted on the Pool/Pact website regarding cyber-security issues and topics. Discussion regarding regional or possible on-site cyber-security training. Discussion regarding whether this matter was part of the five year strategic plan and whether there is existing authority to proceed with implementing this item.

On motion and second, staff will research and confirm whether this item was previously authorized under the five year loss control strategic plan prior to further consideration by the Committee, the motion carried.

8. **For Discussion: Update on school district sample policies (excluding HR) project.**

Mike Rebaleati provided a review of information provided by United Educators and need for many school districts to update policies. There is a need for more communication with members regarding policy updates and ensure that Pool/Pact makes these policies and guidance available to members.

9. **Public Comment**

Chair Minor opened public comment and hearing none, closed the comment period.

10. **For Possible Action: Adjournment**

On motion and second to adjourn, the meeting adjourned.

**This Agenda was posted at the following locations and at [notice.nv.gov](http://notice.nv.gov):**

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10 S. Main Street  
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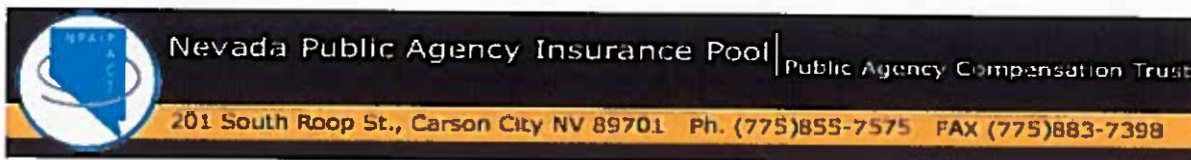
**DRAFT**

**END OF ITEM #3**

**Zaria Hanses**

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**From:** Pool Pact <info@poolpact.com>  
**Sent:** Thursday, May 05, 2016 11:11 AM  
**To:** Zaria Hanses; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification  
**Attachments:** Esmeralda County.PDF; power-loadbrochure.pdf; Ambulance Budget.pdf



## **Risk Management Grant Application Notification**

Applicant/Member: Esmeralda County  
P.O. Box 517  
Goldfield Nevada, 89013  
Department Involved: Emergency Medical Ambulance  
Project Contact: Susan Dudley  
Phone: 775-485-3461  
Email: [sdudley@frontier.com](mailto:sdudley@frontier.com)  
Alternate Project Contact: Danielle Johnson  
Alt. Phone: 775-485-6352  
Alt Email: [dj.escodaoffice@gmail.com](mailto:dj.escodaoffice@gmail.com)

Part I: Esmeralda County Emergency Medical Services is comprised of three ambulance services, one each in of Goldfield, Silver Peak and Fish Lake Valley. There are 15-21 Emergency Medical Services (EMS) personnel. These EMS response personnel face significant risk of developing musculoskeletal disorders (MSDs) through work-related activities. Lifting and loading cots into the back of an ambulance is one important a common responsibility of EMS personnel. This physically demanding task presents a potentially harmful situation due to the awkward working postures and high loading forces. Esmeralda County Emergency Medical services would like to purchase the Power-LOAD, Power Loading and cot fastener system for each service. The goal would be to improve operator and patient safety with equipment which hydraulically lifts patients and cot fastener to support the cot throughout the loading and unloading process. This would aide in reducing spinal load and help prevent cumulative trauma injuries and minimizes patient drops. The purchase of this equipment promotes employee safety reducing workers compensation risks and promotes patient safety reducing liability risks.

Part II a: Esmeralda County FY 15 budget year included a budget from general fund for emergency medical of \$131,891 with only \$39,773 generated from Ambulance billings. The Tentative Budget for FY 17 is \$139,058 with \$45,000 budgeted for revenues received from ambulance billings. The County does not have available funds in the budget to purchase capital equipment.

Part II b: The total costs to purchase the Power-Load equipment for each of the Esmeralda County Ambulance Services would be \$75,000. Esmeralda County has made application to USDA Rural Development for a Community Facility Grant in the amount of \$41,250, with the remaining balance of \$33,750 being the request for the Risk Management Grant Program.

Part III: The Volunteer Fire Departments respond with each ambulance call. The volunteer firefighter assist the medical personnel and would also benefit from this equipment.

Total Budget: \$75,000  
Applicant Funding: \$41,250  
POOL/PACT Funding: \$33,750

Amended Stryker Prices 9/5/16 Quote  
Total Budget: \$74,169.00  
Applicant Funding: USDA Grant- \$17,317, State Grant- \$24,723  
POOL/PACT Funding: \$32,129

Authorizing Applicant: Board of County Commissioners Esmeralda County

Date/Time: 5/5/2016 11:10:45 AM  
IP Address: 74.34.97.136





Sales Account Manager  
ANTONELLA BONDI  
antonella.bondi@stryker.com  
Cell: 702-595-2218

Remit to:  
P.O. Box 93308  
Chicago, IL 60673-3308

End User Shipping Address  
1178844  
ESMERALDO CO EMS  
310 EUCLID ST  
GOLDFIELD, NV 89013

Shipping Address  
1178844  
ESMERALDO CO EMS  
310 EUCLID ST  
GOLDFIELD, NV 89013

Billing Address  
1245721  
STRYKER QUOTE  
3800 E CENTRE AVE  
PORTAGE, MI 49002

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	5113973	09/02/2016	QUOTE		

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	1	PowerLOAD	6390000000	\$19,979.00	\$19,979.00	
		Options				
	1	PowerLOAD	6390000000	\$19,698.00	\$19,698.00	
	1	Wheel Guide Option	6390027000	\$281.00	\$281.00	
	1	Standard Comp 6390 Power Load	6390026000			
	1	English Manual	6390600000			
	1	1 year parts, labor & travel	7777881660			
	1	UNIVERSAL FLOORPLATE OPTION	6390028000			
	1	English Option, Manual	6390020000			
2.00	1	6500 PWRLOAD COMP UPGRADE KIT	6500700049	\$2,444.00	\$2,444.00	
3.00	1	ProCare Upgrade Charge	77100003	\$300.00	\$300.00	

Note:

Product Total	\$22,723.00
Freight	\$0.00
Tax	\$0.00
<b>Total Incl Tax &amp; Freight</b>	<b>\$22,723.00</b>

Signature: \_\_\_\_\_ Title/Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.  
**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.  
**Terms:** Net 30 Days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.  
**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

<u>EXPENDITURES BY FUNCTION AND ACTIVITY</u>	(1) ACTUAL PRIOR YEAR ENDING 06/30/15	(2) ESTIMATED CURRENT YEAR ENDING 06/30/16	(3) (4) BUDGET YEAR ENDING 06/30/17	
			TENTATIVE APPROVED	FINAL APPROVED
<b>Public Safety</b>				
<b>Sheriff</b>				
Salaries and Wages	679,388	696,702	685,706	
Employee Benefits	418,859	526,834	518,180	
Services and Supplies	221,345	221,500	237,700	
Subtotal	1,319,592	1,445,036	1,441,586	
<b>Fish Lake Fire</b>				
Salaries and Wages	4,200	4,200	4,200	
Employee Benefits	2,893	4,875	4,794	
Services and Supplies	15,455	21,925	33,215	
Subtotal	22,548	31,000	42,209	
<b>Gold Point Fire Department</b>				
Salaries and Wages	4,200	4,200	4,200	
Employee Benefits	1,552	3,002	2,928	
Services and Supplies	1,229	8,000	8,000	
Subtotal	6,981	15,202	15,128	
<b>Emergency Management</b>				
Salaries and Wages	28,800	-	-	
Employee Benefits	1,404	-	-	
Services and Supplies	4,676	-	-	
Capital Outlay - GF ambulance	38,656	-	-	
Subtotal	73,536	-	-	
<b>Emergency Medical (Ambulance)</b>				
Salaries and Wages	31,668	41,780	41,780	
Employee Benefits	6,438	11,766	11,087	
Services and Supplies	39,769	74,685	86,191	
Subtotal	77,875	128,231	139,058	
<b>FUNCTION SUBTOTAL</b>	<b>1,500,532</b>	<b>1,619,469</b>	<b>1,637,981</b>	

REVENUES	(1) ACTUAL PRIOR YEAR ENDING 06/30/15	(2) ESTIMATED CURRENT YEAR ENDING 06/30/16	(3) BUDGET YEAR		(4)
			ENDING 06/30/17		
			TENTATIVE APPROVED	FINAL APPROVED	
<b>Taxes</b>					
Property Taxes	1,452,765	1,170,293	1,346,030		
Net Proceeds	229,987	-	-		
Subtotal	1,682,752	1,170,293	1,346,030		
<b>Licenses and Permits</b>					
Business Licenses	3,130	3,600	3,600		
Gaming Licenses	2,730	1,000	1,000		
Marriage Licenses	231	200	200		
Subtotal	6,091	4,800	4,800		
<b>Intergovernmental</b>					
Consolidated Tax	1,215,152	1,240,000	1,276,991		
Gaming Tax	142,504	145,000	145,000		
Federal in Lieu	132,620	125,000	125,000		
Grants	179,029	35,649	47,089		
Geothermal Lease	92,984	-	-		
Subtotal	1,762,289	1,545,649	1,594,080		
<b>Charges for Services</b>					
Clerk Fees	4,524	5,000	5,000		
Recorder Fees	42,716	54,000	54,000		
Sheriff Fees	738	4,500	4,500		
Ambulance Fees (Capital)	39,773	45,000	45,000		
Assessor Fees	8,584	8,000	8,000		
Map Fees	5,017	7,000	7,000		
Subtotal	101,352	123,500	123,500		

**ESMERALDA COUNTY, NEVADA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**MAJOR FUND-GENERAL FUND (BUDGETARY BASIS)**  
**SCHEDULE OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**  
**YEAR ENDED JUNE 30, 2015**

	Budget		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>Judicial (continued):</b>				
<b>Justice of the Peace:</b>				
Salaries and wages	\$ 71,135	\$ 71,135	\$ 69,887	\$ 1,248
Employee benefits	33,915	33,915	32,382	1,533
Services and supplies	<u>30,000</u>	<u>30,000</u>	<u>11,860</u>	<u>18,140</u>
Total justice of the peace	<u>135,050</u>	<u>135,050</u>	<u>114,129</u>	<u>20,921</u>
<b>Law library:</b>				
Services and supplies	<u>2,300</u>	<u>2,300</u>	<u>-</u>	<u>2,300</u>
Total judicial	<u>519,820</u>	<u>519,820</u>	<u>424,203</u>	<u>95,617</u>
<b>Public safety:</b>				
<b>Sheriff:</b>				
Salaries and wages	589,581	569,581	541,023	28,558
Salaries-uniform allowance	12,000	12,000	10,830	1,170
Call out/shift diff/overtime pay	65,000	122,000	127,521	(5,521)
Trustee salaries	850	850	14	836
Employee benefits	525,346	476,346	418,859	57,487
Services and supplies	<u>194,000</u>	<u>206,000</u>	<u>221,345</u>	<u>(15,345)</u>
Total sheriff	<u>1,386,777</u>	<u>1,386,777</u>	<u>1,319,592</u>	<u>67,185</u>
<b>Emergency management:</b>				
Salaries and wages	-	28,800	28,800	-
Employee benefits	-	1,393	1,404	(11)
Services and supplies	-	4,575	4,676	(101)
Capital outlay	<u>-</u>	<u>38,656</u>	<u>38,656</u>	<u>-</u>
Total emergency management	<u>-</u>	<u>73,424</u>	<u>73,536</u>	<u>(112)</u>
<b>Emergency medical:</b>				
Salaries and wages	41,780	41,780	31,668	10,112
Employee benefits	11,006	11,006	6,438	4,568
<b>Services and supplies:</b>				
Administration	2,000	2,720	2,812	(92)
Goldfield	31,500	31,500	8,984	22,516
Silver Peak	16,885	16,885	7,218	9,667
Fish Lake	<u>28,000</u>	<u>28,000</u>	<u>20,755</u>	<u>7,245</u>
Total emergency medical	<u>131,171</u>	<u>131,891</u>	<u>77,875</u>	<u>54,016</u>

See accompanying notes to required supplementary information.

**ESMERALDA COUNTY, NEVADA**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**MAJOR FUND-GENERAL FUND (BUDGETARY BASIS)**  
**SCHEDULE OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**  
**YEAR ENDED JUNE 30, 2015**

	Budget		Actual	Variance With
	Original	Final		Final Budget
				Positive (Negative)
<b>Taxes:</b>				
Property tax	\$ 1,140,272	\$ 1,140,272	\$ 1,452,765	\$ 312,493
Net proceeds	-	-	229,987	229,987
Total taxes	<u>1,140,272</u>	<u>1,140,272</u>	<u>1,682,752</u>	<u>542,480</u>
<b>Licenses and permits:</b>				
Business licenses	3,600	3,600	3,130	(470)
Gaming licenses	1,000	1,000	2,730	1,730
Marriage licenses	200	200	231	31
Total licenses and permits	<u>4,800</u>	<u>4,800</u>	<u>6,091</u>	<u>1,291</u>
<b>Intergovernmental:</b>				
Consolidated tax	1,165,391	1,165,391	1,215,152	49,761
Gaming tax	145,000	145,000	142,504	(2,496)
Federal in lieu	90,250	90,250	132,620	42,370
Grants	-	126,504	179,029	52,525
Federal land lease	-	-	-	-
Geothermal lease	-	-	92,984	92,984
Total intergovernmental	<u>1,400,641</u>	<u>1,527,145</u>	<u>1,762,289</u>	<u>235,144</u>
<b>Charges for services:</b>				
Clerk fees	5,000	5,000	4,524	(476)
Recorder fees	59,000	59,000	42,716	(16,284)
Sheriff fees	500	500	738	238
Ambulance fees	35,000	35,000	39,773	4,773
Assessor fees	8,000	8,000	8,584	584
Map fees	10,000	10,000	5,017	(4,983)
Total charges for services	<u>117,500</u>	<u>117,500</u>	<u>101,352</u>	<u>(16,148)</u>
<b>Fines and fees:</b>				
Fines and forfeited bail	430,000	430,000	454,111	24,111
<b>Miscellaneous:</b>				
Tax penalties	20,000	20,000	24,390	4,390
Tax trust sales (NRS 361.610)	-	-	2,797	2,797
Investment income	28,000	28,000	24,031	(3,969)
RPTT	-	-	45	45
Other	60,000	60,000	70,263	10,263
Total miscellaneous	<u>108,000</u>	<u>108,000</u>	<u>121,526</u>	<u>13,526</u>
<b>Total revenues</b>	<u>3,201,213</u>	<u>3,327,717</u>	<u>4,128,121</u>	<u>800,404</u>

See accompanying notes to required supplementary information.

**Zaria Hanses**

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**From:** Susan Dudley <sdudley@frontier.com>  
**Sent:** Tuesday, August 30, 2016 12:37 PM  
**To:** Zaria Hanses  
**Subject:** FW: Risk Management Grant Application Notification  
**Attachments:** LOC Powerlift.pdf

Hi Zaria

Having internet problems. Tried sending the below to you earlier and it came back. This is another try

Thanks

*Susan Dudley*

P.O. Box 295  
561 Cedar Ave  
Goldfield, NV 89013

Work Number 775-485-3461

Cell Number 775-482-1276

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**From:** Susan Dudley [mailto:sdudley@frontier.com]  
**Sent:** Tuesday, August 30, 2016 9:46 AM  
**To:** 'Zaria Hanses '  
**Cc:** Nancy Boland (njboland.nev@gmail.com) <njboland.nev@gmail.com>; Danielle Johnson <dj.escodaoffice@gmail.com>  
**Subject:** FW: Risk Management Grant Application Notification

Good Morning Zaria:

**UPDATE ↓**

Esmeralda County has made an application to PACT for the purchase of three powerlift and cots, as indicated in the email chain below between you and Nancy Boland. I have an update on the application submitted to you for review and consideration. Esmeralda County applied to USDA for \$41,250 towards the purchase of three powerlifts in the total amount of \$75,000, with the remaining balance of \$33,750 requested from PACT. I have attached the Letter of Conditions received from USDA stating the award was in the amount of \$17,317, which amount along with the \$33,750 if awarded from PACT would complete the funding necessary to purchase two of the three powerlifts. USDA has indicated with the next round of Community Facility Grant funds, the application from Esmeralda county would very likely be awarded for the purchase of the final powerlift. If you have question regarding the USDA award please contact Cheryl Couch, Program Director, 775-887-1222 ext 113.

In the meantime, Esmeralda County was awarded funding from Nevada State of Emergency Management and has requested the use of the remaining funds to purchase the third powerlift unit. If the request is approved, the need from USDA funding in the Spring of 2017 will not be required. Should you have questions regarding the Emergency Management grant request please contact J.D. Bolter in the Esmeralda county Sheriff's office 775-485-6373.

We appreciate your consideration of the requested amount of \$33,750 for the purchase of the powerlift units. If awarded the amount would be considered a match to USDA funding and/or Division of Emergency Management Funding to complete the purchase of three powerlift units.



United States Department of Agriculture

Rural Development July 15, 2016

Nevada State Office

1390 South Curry St.  
Carson City, NV  
89703

Voice 775.887.1222  
Toll-Free Fax  
855.816.1209

Nancy Boland, Chair  
Esmeralda County Board of Commissioners  
P.O. Box 295  
Goldfield, NV 89013

**Re: Letter of Conditions –Power Lift Cots, Equipment**

**Community Facilities Application  
CFDA Number – 10.766 Community Facilities Loans and Grants  
Grant: \$17,317**

Dear Ms. Boland:

This letter with attachments 1 through 6 establishes the conditions, which must be understood and agreed to by you and your organization before further consideration may be given to your Community Facility application. The grant will be administered on behalf of the Rural Housing Service (RHS) by the State staff of USDA, Rural Development. Any changes in project cost, source of funds, scope of services or any other significant changes in the project or applicant must be reported to and approved by USDA, Rural Development Community Facility Program personnel (referred to as RD in the balance of this letter). Approval will be by written amendment to this letter. Any changes not approved by RD may be cause for discontinuing processing of the application.

Your documents concerning the creation and legal existence of your entity are administratively acceptable.

This letter is not to be considered as grant approval, or as representation of the availability of funds.

**Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," and Form RD 1940-1, "Request for Obligation of Funds," if you agree to meet these conditions and desire that further consideration be given to your application. If the conditions set forth in this letter are not met within 180 days from the date hereof, RD reserves the right to discontinue the processing of your application.**

Your grant will be considered approved and funds will be reserved on the date RD signs and returns, Form RD 1940-1 "Request for Obligation of Funds".

Extra copies of this letter are being provided for use by your accountant. All parties may access information and regulations referenced in the letter at our website located at:  
<http://www.rd.usda.gov/publications/regulations-guidelines/instructions>

Grants: 3570-B

- a. RD Instruction 3570 Subpart B – Community Facilities Grant Program

Further processing of your application is to be completed under the following conditions:

**Project Budget** – Funding from all sources has been budgeted for the estimated expenditures as follows:

<b><u>Project Costs:</u></b>	<b><u>Total Budgeted:</u></b>
Equipment	\$51,067.00
<b>Totals</b>	<b>\$51,067.00</b>

Your funding needs will be reassessed if there is a significant reduction in project costs after bids are received. Obligated grant funds not needed to complete the proposed project will be deobligated. An "Amended Letter of Conditions" will be issued for any revised project budget.

**Project Funds** - Project funding is planned from the following sources:

<b><u>Project Funding Source</u></b>	<b><u>Funding Amount:</u></b>
Risk Management Grant Program	\$33,750.00
USDA Community Facility Grant	\$17,317.00
<b>Total Project Funding (All Sources):</b>	<b>\$51,067.00</b>

Any changes in funding sources following obligation of RD funds must be reported to the processing official. You must assure that all project funds are expended only for the eligible items included in the project budget of this letter of conditions or as amended by RD in writing at a later date.

You must provide evidence of applicant contributions and approval of the other grants. This evidence should include a copy of the grant award. An agreement should be reached with all funding sources on how funds are to be disbursed.

The applicant contribution shall be considered as the first funds expended. After providing for all authorized costs, any remaining RHS project funds will be considered RHS grant funds and refunded to RHS.



The grantee understands that any property acquired or improved with Federal grant funds may have use and disposition conditions which apply to the property as provided by 7 CFR parts 3015, 3016, and 3019 in effect at this time and as may be subsequently modified.

The grantee further understands that any sale or transfer of property is subject to the interest of the United States Government in the market value in proportion to its participation in the project as provided by 7 CFR parts 3015, 3016, and 3019 in effect at this time and as may be subsequently modified.

1. **“Community Facilities Grant Agreement”** – Attached is a copy of form RD 3570-3, for your review. You will be required to execute this agreement before grant funds are advanced.
2. **Disbursement of Agency Funds** – Agency funds will be disbursed into the borrower’s depository account through an electronic transfer system. SF 3881, “ACH Vendor/ Miscellaneous Payment Enrollment Form,” must be completed and submitted to the Agency prior to procurement/purchase of equipment.

Any applicant contribution will be the first funds expended, followed by other funding sources. Agency grant funds will be expended after all other funding sources unless a written agreement is reached with all other funding sources on how funds are to be disbursed. The RHS grant funds will be advanced as they are needed in the amount(s) necessary to cover the RD proportionate share of any disbursements required of your entity over 30 day periods. Any equipment to be purchased with RHS funds must include a description including the year, make, model and serial number.

Any Agency grant funds not disbursed immediately upon receipt must be deposited in an interest bearing account except as follows:

- a. Federal grant awards (includes all federal funding sources) are less than \$120,000 per year.
- b. The best available interest bearing account would not be expected to earn in excess of the following:

**Public Bodies**

Interest earned on grant funds in excess of \$100 per year will be submitted to the Agency at least quarterly as required in 7CFR3016.

- c. The depository would require a minimum balance so high that it would not be feasible.
3. **Proposed Operating Budget** – Your proposed operating budget has been reviewed and found to be acceptable.

4. **Insurance and Bonding** – Prior to grant closing you must acquire the types of insurance and bond coverage shown below. The use of deductibles may be allowed providing you have the financial resources to cover potential claims requiring payment of the deductible. Rural Development strongly recommends that you have your attorney and insurance provider(s) review proposed types and amounts of coverage, including any exclusions and deductible provisions. It is your responsibility and not that of Rural Development to assure that adequate insurance and fidelity or employee dishonesty bond coverage is maintained.
  - a. General Liability Insurance – Include vehicular coverage.
  - b. Worker's Compensation – In accordance with appropriate State laws.
  - c. Position Fidelity Bond or Employee Dishonesty Coverage – All positions occupied by persons entrusted with the receipt and/or disbursement of funds must be bonded. You should have each position bonded in an amount equal to the maximum amount of funds to be under the control of that position at any one time.
  - d. Real Property Insurance – Fire and extended coverage will normally be maintained on all structures. Prior to the acceptance of the facility from the contractor(s), you must obtain real property insurance (fire and extended coverage) on all facilities identified above.
5. **Environmental Requirements** – Rural Development projects are subject to Environmental Reviews. During any stage of project development, should environmental issues develop which require mitigation measures, Rural Development applicants are required to comply with such mitigation measures. Failure by an applicant to implement mitigation measures may disqualify the project from Rural Development funding.
6. **Equipment Procurement** – The following must be reviewed and approved by Rural Development in the sequence indicated:
  - a. Equipment specifications;
  - b. Bid Documents;
  - c. Bid award information from applicant;
  - d. Executed contracts.

Equipment purchased must comply with applicable industry standards. Applicant will comply with Federal, State and local laws and any regulatory agency rules pertaining to health and safety standards for equipment design and/or installation standards unless the Rural Development Office grants an exception.

The Owners must comply with RD Instruction 1942.18 Owner's Procurement Regulations, Attachment A.

The final equipment specifications for the project must be reviewed, approved and in compliance with the appropriate state or federal regulations which have regulatory control over the project.

Owners are encouraged to accomplish procurement through contracts with qualified suppliers. Procurement contracts must meet the Procurement Provisions of RD Instruction 1942.18. A representative of Rural Development may attend bid opening(s) held in connection with this project.

- a. An equipment inspection is required.
  - b. Rural Development requires prior agency concurrence of all Invoices and Payment Estimates
  - c. Any equipment to be purchased with RHS funds must include a description including the year, make, model and serial number, if applicable.
7. **Applicable State Statutes and Requirements** – All applicable State statutes and requirements must be met.
8. **Statutory and National Policy Requirements** – As a recipient of Federal funding, you are required to comply with U.S. statutory and public policy requirements, including but not limited to:
- a. **Section 504 of the Rehabilitation Act of 1973** – Under Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), no handicapped individual in the United States shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Agency financial assistance.
  - b. **Civil Rights Act of 1964** – All borrowers are subject to, and facilities must be operated in accordance with, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and 7 CFR 1901, Subpart E, particularly as it relates to conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the covenant required by Paragraph 1901.202(e) of this Title.
  - c. **The Americans with Disabilities Act (ADA) of 1990** – This Act (42 U.S.C. 12101 et seq.) prohibits discrimination on the basis of disability in employment, State and local government services, public transportation, public accommodations, facilities, and telecommunications.
  - d. **Age Discrimination Act of 1975** – This Act (42 U.S.C. 6101 et seq.) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

- c. **Limited English Proficiency (LEP) under Executive Order 13166** - LEP statutes and authorities prohibit exclusion from participation in, denial of benefits of, and discrimination under Federally-assisted and/or conducted programs on the ground of race, color, or national origin. Title VI of the Civil Rights Act of 1964 covers program access for LEP persons. LEP persons are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. These individuals may be entitled to language assistance, free of charge. You must take reasonable steps to ensure that LEP persons receive the language assistance necessary to have meaningful access to USDA programs, services, and information your organization provides. These protections are pursuant to Executive Order 13166 entitled, "Improving Access to Services by Persons with Limited English Proficiency" and further affirmed in the USDA Departmental Regulation 4330-005, "Prohibition Against National Origin Discrimination Affecting Persons with Limited English Proficiency in Programs and Activities Conducted by USDA."

Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap. You must display posters (provided by the Agency), along with the Non-Discrimination Statement (copy attached) informing users of these requirements, and the Agency will monitor your compliance with these requirements during regular compliance reviews.

9. **Compliance Reviews and Data Collection** – The Agency will conduct a pre-closing compliance review of the borrower and its operation in accordance with 7 CFR Part 1901, Subpart E, and 36CFR 1191, Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities; Architectural Barriers Act (ABA) Accessibility Guidelines prior to grant closing. A subsequent compliance review will be conducted approximately one year after grant closing. If beneficiaries (users) are required to complete an application or screening for the use of the facility or service that you provide, you must request and collect data by race (American Indian or Alaska Native, Asian, Black or African American, White); ethnicity (Hispanic or Latino, Not Hispanic or Latino); and by sex. The Agency will utilize this data as part of the required compliance review.
10. **System for Award Management and Universal Identifier Requirements** – Requirement for System for Award Management (SAM)
  - a) You as the recipient must maintain the currency of your information in the SAM system and until all funds under this award have been disbursed or de-obligated, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term. Recipients can register on-line at ([www.sam.gov](http://www.sam.gov)).
  - b) You as the recipient may not make a sub-award to an entity unless the entity has provided its Data Universal Numbering System (DUNS) number to you. Sub-recipients with sub-awards of \$25,000 or more must also have and maintain a current SAM registration.

If the conditions set forth in this letter are not met within 180 days from the date of this letter, RD reserves the right to discontinue processing the application. In the event the application has

not advanced to the point of bidding within 180 days and it is determined the applicant still wishes to proceed, it may be necessary to review the conditions outlined in this letter. If during that review, it is determined the conditions outlined are no longer adequate, Rural Development reserves the right to require that the letter of conditions be revised or replaced.

The forms and/or documents listed below are attached to your copy of this letter as noted:

- Form RD 1940-1, "Request for Obligation of Funds" and attachment
- Form RD 1942-46, "Letter of Intent to Meet Conditions"
- Form RD 3570-3, "Community Facilities Grant Agreement"
- SF 3881, "ACH Vendor/ Miscellaneous Payment Enrollment Form"
- Owner's Procurement Regulations, **Attachment A**
- Non-Discrimination Statement

We believe the information in this letter clearly sets forth the conditions which must be complied with; however, this letter does not relieve you from meeting the requirements of RD Instruction.

If you have any questions, please do not hesitate to contact me, or Barbara Allen, Community Programs Specialist at 775-887-1222, ext. 111 or by email at [barbara.allen@nv.usda.gov](mailto:barbara.allen@nv.usda.gov).

Sincerely,



Cheryl Couch  
Community Programs Director

cc: Sarah Adler, State Director  
USDA Rural Development

Susan Dudley, Project Manager  
Esmeralda County

Email: [sdudley@frontier.com](mailto:sdudley@frontier.com)

Daniel C. McArthur, Ltd.  
Certified Public Accountant

Email: [dan@danielmcarthur.com](mailto:dan@danielmcarthur.com)

## LETTER OF CONDITIONS

### ATTACHMENT A

(j) Owner's procurement regulations. Owner's procurement regulations must comply with the following standards: (Revised 3-1-88, SPECIAL PN.)

(1) Code of conduct. Owners shall maintain a written code or standards of conduct which shall govern the performance of their officers, employees or agents engaged in the award and administration of contracts supported by Rural Development funds. No employee, officer or agent of the owner shall participate in the selection, award, or administration of a contract supported by Rural Development funds if a conflict of interest, real or apparent, would be involved. Examples of such conflicts would arise when: the employee, officer or agent or agent; any member of their immediate family; their partner; or an organization which employs, or is about to employ, any of the above; has a financial or other interest in the firm selected for the award.

(i) The owner's officers, employees or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subagreements.

(ii) To the extent permitted by State or local law or regulations, the owner's standards of conduct shall provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the owner's officers, employees, agents, or by contractors or their agents.

(2) Maximum open and free competition. All procurement transactions, regardless of whether by sealed bids or by negotiation and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition. Procurement procedures shall not restrict or eliminate competition. Examples of what are considered to be restrictive of competition include, but are not limited to: placing unreasonable requirements on firms in order for them to qualify to do business; noncompetitive practices between firms; organizational conflicts of interest; and unnecessary experience and bonding requirements. In specifying material(s), the

RD Instruction 1942-A  
§1942.18 (j) (2) (Con.)

owner and its consultant will consider all materials normally suitable for the project commensurate with sound engineering practices and project requirements. For a water or waste disposal facility, Rural Development shall consider fully any recommendation made by the loan applicant or borrower concerning the technical design and choice of materials to be used for such a facility. If Rural Development determines that a design or material, other than those that were recommended should be considered by including them in the procurement process as an acceptable design or material in the water or waste disposal facility, Rural Development shall provide such applicant or borrower with a comprehensive justification for such a determination. The justification will be documented in writing. (Revised 3-1-88, SPECIAL PN.)

(3) Owner's review. Proposed procurement actions shall be reviewed by the owner's officials to avoid the purchase of unnecessary or duplicate items. Consideration should be given to consolidation or separation of procurement items to obtain a more economical purchase. Where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine which approach would be the most economical. To foster greater economy and efficiency, owners are encouraged to enter into State and local intergovernmental agreements for procurement or use of common goods and services.

(4) Solicitation of offers, whether by competitive sealed bids or competitive negotiation, shall:

(i) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. The description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured, and when necessary, shall set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equal" description may be used to define the performance or other salient requirements of a procurement. The specific features of the named brands which must be met by offerors shall be clearly stated.

(ii) Clearly specify all requirements which offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(5) Small, minority, and women's businesses and labor surplus area firms.

RD Instruction 1942-A  
S1942.18 (j) (5) (Con.)

(i) Affirmative steps should be taken to assure that small and minority businesses are utilized when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include the following:

(A) Include qualified small and minority businesses on solicitation lists.

(B) Assure that small and minority businesses are solicited whenever they are potential sources.

(C) When economically feasible, divide total requirements into smaller tasks or quantities so as to permit maximum small and minority business participation.

(D) Where the requirement permits, establish delivery schedules which will encourage participation by small and minority businesses.

(E) Use the services and assistance of the Small Business Administration and the Office of Minority Business Enterprise of the Department of Commerce.

(F) If any subcontracts are to be let, require the prime contractor to take the affirmative steps in paragraphs (j)(5)(i)(A) through (E) of this section.

(ii) Owners shall take similar appropriate affirmative action in support of women's businesses.

(iii) Owners are encouraged to procure goods and services from labor surplus areas.

(iv) Owners shall submit a written statement or other evidence to Rural Development of the steps taken to comply with paragraphs (j)(5)(i)(A) through (F), (j)(5)(ii), and (j)(5)(iii) of this section.

(6) Contract pricing. Cost plus a percentage of cost method of contracting shall not be used.

(7) Unacceptable bidders. The following will not be allowed to bid on, or negotiate for, a contract or subcontract related to the construction of the project:

(i) An engineer or architect as an individual or firm who has prepared plans and specifications or who will be responsible for monitoring the construction;



RD Instruction 1942-A  
§1942.18 (j) (7) (Con.)

- (ii) Any firm or corporation in which the owner's architect or engineer is an officer, employee, or holds or controls a substantial interest;
- (iii) The governing body's officers, employees, or agents;
- (iv) Any member of the immediate family or partners in paragraphs (j) (7) (i), (j) (7) (ii) or (j) (7) (iii) of this section; or
- (v) An organization which employs, or is about to employ, any person in paragraph (j) (7) (i), (j) (7) (ii), (j) (7) (iii) or (j) (7) (iv) of this section.

(8) Contract award. Contracts shall be made only with responsible parties possessing the potential ability to perform successfully under the terms and conditions of a proposed procurement. Consideration shall include but not be limited to matters such as integrity, record of past performance, financial and technical resources, and accessibility to other necessary resources. Contracts shall not be made with parties who are suspended or debarred. (Revised 4-11-89, SPECIAL PN)

(k) Procurement methods. Procurement shall be made by one of the following methods: small purchase procedures; competitive sealed bids (formal advertising); competitive negotiation; or noncompetitive negotiation. Competitive sealed bids (formal advertising) is the preferred procurement method for construction contracts.

(1) Small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies or other property, costing in the aggregate not more than \$10,000. If small purchase procedures are used for a procurement, written price or rate quotations shall be obtained from an adequate number of qualified sources.

(2) Competitive sealed bids. In competitive sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is lowest, price and other factors considered. When using this method the following shall apply:

- (i) At a sufficient time prior to the date set for opening of bids, bids shall be solicited from an adequate number of qualified sources. In addition, the invitation shall be publicly advertised.

RD Instruction 1942-A  
S1942.18 (k) (2) (Con.)

(ii) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation under paragraph (j)(4) of this section.

(iii) All bids shall be opened publicly at the time and place stated in the invitation for bids.

(iv) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. When specified in the bidding documents, factors such as discounts and transportation costs shall be considered in determining which bid is lowest.

(v) Any or all bids may be rejected by the owner when it is in their best interest.

(3) Competitive negotiation. In competitive negotiations, proposals are requested from a number of sources and the Request for Proposal is publicized. Negotiations are normally conducted with more than one of the sources submitting offers. Competitive negotiation may be used if conditions are not appropriate for the use of formal advertising and where discussions and bargaining with a view to reaching agreement on the technical quality, price, other terms of the proposed contract and specifications may be necessary. If competitive negotiation is used for a procurement, the following requirements shall apply:

(i) Proposals shall be solicited from an adequate number of qualified sources to permit reasonable competition consistent with the nature and requirements of the Procurement. The Request for Proposal shall be publicized and reasonable requests by other sources to compete shall be honored to the maximum extent practicable.

(ii) The Request for Proposal shall identify all significant evaluation factors, including price or cost where required, and their relative importance.

(iii) The owner shall provide mechanisms for technical evaluation of the proposals received, determination of responsible offerors for the purpose of written or oral discussions, and selection for contract award.

RD Instruction 1942-A  
\$1942.18 (k) (2) (Con.)

(iv) Award may be made to the responsible offeror whose proposal will be most advantageous to the owner, price and other factors considered. Unsuccessful offerors should be promptly notified.

(v) Owners may utilize competitive negotiation procedures for procurement of architectural/engineering and other professional services, whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiations of fair and reasonable compensation.

(4) Noncompetitive negotiation. Noncompetitive negotiation is procurement through solicitation of a proposal from only one source, or after solicitation of a number of sources competition is determined inadequate. Noncompetitive negotiation may be used when the award of a contract is not feasible under small purchase, competitive sealed bids (formal advertising) or competitive negotiation procedures. Circumstances under which a contract may be awarded by noncompetitive negotiations are limited to the following: (Revised 3-1-88, SPECIAL PN.)

- (i) The item is available only from a single source; or
- (ii) There exists a public exigency or emergency and the urgency for the requirement will not permit a delay incident to competitive solicitation; or
- (iii) After solicitation of a number of sources, competition is determined inadequate; or
- (iv) No acceptable bids have been received after formal advertising; or
- (v) The procurement of architectural/engineering and other professional services; or
- (vi) The aggregate amount does not exceed \$50,000. (Added 3-1-88, SPECIAL PN.)

(5) Additional procurement methods. Additional innovative procurement methods may be used by the owner with prior written approval of the Rural Development National Office.

## **USDA Non-Discrimination Statement**

Recipients of RD program assistance shall post the full USDA Nondiscrimination Statement in all recipient offices and include, in full, on all print and non-print materials, unless the size of the material is too small to include the full statement (see *Short Nondiscrimination Statement*).

### **Full Nondiscrimination Statement**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

### **Short Nondiscrimination Statement**

**This institution is an equal opportunity provider and employer.**

**END OF ITEM #8**

**From:** [Zaria Hanses](#)  
**To:** [Melissa Mack](#)  
**Subject:** FW: Risk Management Grant Application Notification  
**Date:** Thursday, June 23, 2016 5:20:03 PM

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**From:** Pool Pact  
**Sent:** Thursday, June 23, 2016 5:16:06 PM (UTC-08:00) Pacific Time (US & Canada)  
**To:** Zaria Hanses; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification

NPAIPPACT



## **Risk Management Grant Application Notification**

Applicant/Member: Joni Eastley / Nye County  
P.O. Box 153  
Tonopah Nevada, 89049  
Department Involved: Buildings and Grounds  
Project Contact: Joni Eastley - Assistant County Manager  
Phone: 775-482-8189  
Email: jeastley@co.nye.nv.us  
Alternate Project Contact:  
Alt. Phone:  
Alt Email:

Intended for regional use only- Pool/Pact

Part I: Approval of this grant will allow us to purchase a 2016 Genie GS2632 scissor lift. Our current scissor lift is not operational and as a result has been red-tagged for several years. The new lift will be used by our Buildings and Grounds staff in Tonopah and will enable them to reach currently inaccessible areas, both outdoors and indoors, at county facilities all over central/northern Nye County. The platform supports weights up to 500 pounds which will allow two employees and their tools to be lifted as high as 60 feet. There are many B&G tasks that have been left undone over the past two years, such as replacing parking lot lights, lights in shops, and inmate congregate areas of the jail, simply because we cannot reach them. Repair and maintenance work near roof lines that we are now attempting to do with ladders will instead be done with the platform lift. An important part of the duties of any Buildings and Grounds staffer is to maintain facilities in such a manner as to ensure the safety of the employees and the public, but some of that maintenance has not been completed because we cannot ensure the safety of the employee doing the work. Comprehensive fall protection training and refreshers, combined with regular equipment maintenance and servicing, can significantly reduce the risks associated with gaining access to conduct work at heights. The cost of the 2016 Genie GS2632 is \$18,350 with a \$369 delivery charge anywhere in the United States. Typically there is no lead time on this model, which would ship from Redmond, WA. It comes with a standard 1-3-5 warranty and is available through Above All Equipment. Various supporting documents are attached to this request including pricing, specifications,

and warranty information.

Part II a: Nye County has lost nearly 40% of its assessed valuation over the past six years and as a result has experienced significant revenue reductions. The Nevada Department of Taxation placed Nye County on fiscal watch earlier this year. Our FY17 budgeted expenses include a 9.5% increase in health insurance, \$200,000 in contingency, and Services and Supplies being held to FY16 levels. We're projecting an ending fund balance of only \$89,000. Total General Fund Expenses for FY17 are forecasted at \$32.9M. Recent changes in Nevada law will result in no Net Proceeds of Mines taxes paid to Nye County until 2018. This change in the law has had a significant impact on our budget, which was already Our planned expenditures are limited to those activities necessary to maintain county government. We do have limited capital funds available, from which we are providing the cash match.

Part II b: The county can provide the cash match from the county-budgeted capital fund.

Part III: County departments and others who occupy county-owned buildings throughout central and northern Nye County would benefit from this purchase through the expedited and efficient closure of maintenance and safety-related work orders. It may also be possible to assist various Nye County towns who do not have this equipment.

Total Budget: \$18,719

Applicant Funding: \$4,679.75

POOL/PACT Funding:\$14,039.25

Authorizing Applicant:For expenditures under \$50,000, the Nye County Board of Commissioners has delegated approval authority to Pam Webster, County Manager. This request has been approved by Ms. Webster.

Date/Time: 6/23/2016 5:16:06 PM

IP Address: 184.12.9. 190

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Lifting Scissor Lifts Genie California 90755

# 2016 GENIE GS2632 SCISSOR LIFTS in LA, CA

FINANCE

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CONTACT SELLER

## Price: \$18,350



Contact this seller now:

[View Larger](#)



### Specification

Year:	2016
Make:	GENIE
Model:	GS2632
Class:	LIFTING
Category:	Scissor Lifts
New/Used:	N
Price:	\$18,350

### Seller Information

Above All Equipment

[\(877\) 941-4795](tel:(877)941-4795)



4251 Mallard Cove  
LA, CA  
90755 [\(Map\)](#)

[See All Inventory](#) | [Visit Dealer Web Site](#)

We can assist with delivery to your facility or job site!

### Description

brand new 2106 1-3-5 Factory warranty \$369 delivery from Genie allow 7 days lead time

### About Above All Equipment

Above All Equipment's goal is to save customers two things. Time and Money! Above All Equipment will go the extra mile to find the you the right machine!

### Contact Seller

\*required

Attn: Above All Equipment

Hello, I'm interested in your 2016 GENIE

GS2632 Stock #: Please contact me

at your earliest convenience \*, you

## Joni Eastley

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**From:** koolkeiths@gmail.com on behalf of keith sommerstad [aboveallemquipment@gmail.com]  
**Sent:** Thursday, June 23, 2016 9:37 AM  
**To:** Joni Eastley  
**Subject:** Re: EquipmentTraderOnline Sales Lead: 2016 GENIE GS2632 (Stock#: ) - Ad:118031416  
LeadId:(LeadId:6126293)

Hey Joni,

Nice chatting with you. Cost on a BRAND NEW 2016 GS2632 is \$18350 + \$369 delivery. Typically there is no lead time on these models. Shipping from Genie/Terex Industries in Redmond WA. Below is more info, and a link to factory "1-3-5" warranty. Thanks again Joni.

**GS2632**~> <http://www.genielift.com/en/products/scissor-lifts/slab-scissor-lifts/gs2632/index.htm>

**WARRANTY**~> <http://www.genielift.com/en/service-support/warranty/>

On Thu, Jun 23, 2016 at 11:43 AM, [jeastley@co.nye.nv.us](mailto:jeastley@co.nye.nv.us) <[leads@equipmenttraderonline.com](mailto:leads@equipmenttraderonline.com)> wrote:



## You've received a sales lead from EquipmentTraderOnline.com

### LEAD CONTACT INFO

Name: Joni Eastley  
Email: [jeastley@co.nye.nv.us](mailto:jeastley@co.nye.nv.us)  
Phone: 7754828189

### VEHICLE OF INTEREST

View Ad: [2016 GENIE GS2632, \\$18350](#)

Ad ID: 118031416

### TRADE-IN DETAILS

Vin:

Type:

Comments:

We are interested in the 2016 Gene GS2632 Scissor Lift and want to talk to you about purchase and possible delivery. Thanks.

Thank you for using [www.EquipmentTraderOnline.com](http://www.EquipmentTraderOnline.com)

**\*\*IMPORTANT NOTIFICATION FOR IDENTIFYING EMAIL FRAUD\*\*** Be aware of fraudulent emails! Misspellings, inconsistent grammar and urgent notifications or requests are common indicators that you may have received a



fraudulent email.

You should also be aware of fraudulent emails claiming that [www.Traderonline.com](http://www.Traderonline.com) and our affiliate websites have moved to a new web address (URL). Our websites are trademarked and will not change. These types of emails are an attempt to gain access to your personal information.

- CommercialTruckTrader.com Customer Service Team

#### SAFETY TIPS

To ensure a safe and effective marketplace, CommercialTruckTrader.com strongly recommends that you consider the following before you proceed:

- Verify the legitimacy of the buyer in person or by telephone. Be cautious of any buyer who wants to communicate **ONLY** via email.
- If the buyer pays by cashier's check, verify with the ISSUING bank that the account exists and contains sufficient funds and/or allow at least 10 business days after deposit to ensure that the money will fully clear the bank and NOT be reclaimed from your account if counterfeit.
- Beware of overpayment schemes where the buyer sends a check for more than the amount owed and asks you to refund a portion. The buyer's check is probably NOT valid.
- CommercialTruckTrader.com, its affiliated websites, and Dominion Enterprises do NOT offer 'Payment Protection Programs', 'Verified Seller' or escrow services of any type.
- CommercialTruckTrader.com, its affiliated websites, and Dominion Enterprises will NEVER send you email messages requesting your personal information, such as credit card numbers or your login/password. If you receive an email message requesting such information, DO NOT provide your personal information. Please forward any such emails to [fraud@traderonline.com](mailto:fraud@traderonline.com).
- Be cautious with international sellers.
- Find more tips to protect you and your money against fraud and other scams at <http://www.traderonline.com/security>.



EquipmentTraderOnline.com  
150 Granby Street  
Norfolk, VA 23510



# Warranty

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Our knowledgeable, responsive warranty team is here to help make your warranty experience as seamless as possible. You can also maximize your equipment's protection with Terex Xtend™, an extended service protection plan offering up to five years of comprehensive coverage.

- Online Claim Submission
- Standard 1-3-5 Year Warranty on all Booms, Scissors and Telehandlers
- Comprehensive 1 Year Warranty on Towed Products, Material Lifts and Aerial Work Platforms
- Terex Xtend™ Extended Service Protection Plan Offers 1-4 Years of extended coverage\* (Available on all Booms, Scissors and Telehandlers)

## More Information

Phone: (800) 536-1800  
Visit Genie e-Business

**END OF ITEM # 9**

**Zaria Hanses**

**From:** Pool Pact <info@poolpact.com>  
**Sent:** Thursday, July 07, 2016 1:00 PM  
**To:** Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification  
**Attachments:** Ely City Council Approval Pool Pact Grant Match.pdf; Ely Fire Dept Stryker quote PL PWRP PRFP 5 20 16.pdf



**Risk Management Grant Application Notification**

Applicant/Member: City of Ely  
480 Campton  
Ely Nevada, 89301  
Department Involved: Fire Department  
Project Contact: Ross Rivera  
Phone: 775-289-6633  
Email: [rrivera1906@att.net](mailto:rrivera1906@att.net)  
Alternate Project Contact: Robert Switzer  
Alt. Phone: 775-289-2430  
Alt Email: [rswitzer@elycity.com](mailto:rswitzer@elycity.com)

Part I: The City of Ely is in the process of purchasing a new ambulance. The support of this grant would assist us during this purchase and provide uniformity in our equipment. The Striker Load System has proven to be a useful tool to the EMT personnel whom use it daily. The Ely Fire Dept. staff our EMS Service with volunteers whom now are not afraid of the lifting for the safety of themselves or the patient. Our first out ambulance has this Stryker Load System which will then be used as our back up ambulance after the purchase of the new ambulance. With the support of this grant our responding ambulance units would both be equipped with the Striker Load System. And the purchase of the manual Stryker gurney would allow secondary support for both ambulances incase of a power gurney being taken out of service do to contamination or mechanical failure.

Part II a: The Ely Fire Department is a small department with limited funding in our budget. We provided a necessary EMS Service to the City of Ely and our community on a very limited budget having purchased used ambulances. The Ely Volunteer Fire Department assisted in the painting, lettering of our ambulances and equipment we use today. We have provided this service since 2010 and h ave obtained enough revenue for the down payment of a new ambulance meeting todays safety standards. The Stryker Load System is a costly but beneficial component.

Part II b: The Ely City Council voted unanimously to provide the matching funds to the Pool/Pact Grant. (Attached Document)

Part III: The Ely Volunteers that provide the personnel to adequately staff the Ely Fire Department Ambulance Service are the organization to benefit from this grant. The Stryker Load System will also be uniform with the

equipment in White Pine County during mutual aid responses.

Total Budget: \$47,667.00

Applicant Funding: \$11,916.25

POOL/PACT Funding:\$35,750.75

Amended stryker Prices 9/5/16 Quote

**Total Budget:** \$46,314.00

**Applicant Funding:** \$11,578.50

**PCCL/PACT Funding:** \$34,735.50

Authorizing Applicant: Ross Rivera, Fire Chief

Date/Time: 7/7/2016 12:59:46 PM

IP Address: 104.14.87.4



# CITY OF ELY

480 Compton Street Ely, Nevada 89301  
City Hall (775) 289-2430 - Fax (775) 289-1463

June 24, 2016

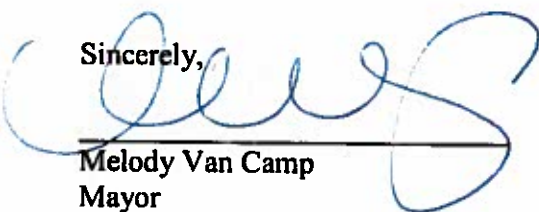
***NPAIP PACT***  
201 South Roop Street, Suite 102  
Carson City, NV 89701

To Whom It May Concern:

On June 23, 2016 the Ely City Council unanimously pre-approved a twenty-five percent match for a *Stryker* power gurney grant from POOL PACT.

Thank you for the opportunity to apply for this grant which will promote the safety of our employees.

Sincerely,

  
\_\_\_\_\_  
Melody Van Camp  
Mayor



Amended & sent to Pool/Pact 9/5/16

Comprehensive Quotation

Sales Account Manager  
 ANTONELLA BONDI  
 antonella.bondi@stryker.com  
 Cell: 702-585-2218

Remit to:  
 P.O. Box 93308  
 Chicago, IL 60673-3308

End User Shipping Address  
 1254615  
 CITY OF ELY  
 1780 GREAT BASIN BLVD  
 ELY, NV 89301

Shipping Address  
 1254615  
 CITY OF ELY  
 1780 GREAT BASIN BLVD  
 ELY, NV 89301

Billing Address  
 1254614  
 CITY OF ELY  
 501 MILL ST  
 ELY, NV 89301

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	5113975	09/02/2016	QUOTE		

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	1	Power-PRO XT	650600000	\$16,981.00	\$16,981.00	
		Options				
	1	Power-PRO XT	650600000	\$12,143.00	\$12,143.00	
	1	XPS Option	650604000	\$1,527.00	\$1,527.00	
	1	Power-LOAD Compatible Option	650612700	\$1,293.00	\$1,293.00	
	1	Knee-Gatch/Trendelenburg	650008200	\$609.00	\$609.00	
	1	Steer Lock Option	650603800	\$585.00	\$585.00	
	1	3 Stage IV Pole PR Option	650031500	\$263.00	\$263.00	
	1	Fowler O2 Bottle Holder	650024100	\$199.00	\$199.00	
	1	Pocketed Back Rest Pouch	650013000	\$197.00	\$197.00	
	1	Head End Storage Flat	650012800	\$105.00	\$105.00	
	1	Equipment Hook	650014700	\$40.00	\$40.00	
	1	Dual Wheel Lock	6086602010			
	1	PR Cot Retaining Post	608503300			
	1	Power Pro Standard Components	650602600			
	1	No Runner/HE O2	0054200994			
	1	No HE Section O2 Bottle	650603600			
	1	English Manual	650660000			
	1	120V AC SMRT Charging Kit	650002800			
	1	Short Hook	6060036017			
	1	XPS Knee Gatch Bolster Matrss	6500003130			
	1	3 YR X-Frame Powertrain Wmty	7777881669			
	1	2 Yr Bumper to Bumper Warranty	7777881670			
	1	DOM SHIP (NOT HI, AK, PR, GM)	0054030000			
	1	G-RATED RESTRAINT PACKAGE	6500002030			
	1	STANDARD FOWLER	6508012003			
2.00	1	Performance-PRO	608600000	\$9,374.00	\$9,374.00	
		Options				
	1	Performance-PRO	608600000	\$5,588.00	\$5,588.00	
	1	XPS OPTION	608603200	\$1,527.00	\$1,527.00	
	1	Power Load Compatible	608605500	\$846.00	\$846.00	
	1	Knee-Gatch/Trendelenburg	608503200	\$609.00	\$609.00	
	1	3 Stage IV Pole PR Option	650031500	\$263.00	\$263.00	
	1	Fowler O2 Bottle Holder	650024100	\$199.00	\$199.00	
	1	Pocketed Back Rest Pouch	650013000	\$197.00	\$197.00	
	1	Head End Storage Flat	608503500	\$105.00	\$105.00	
	1	Equipment Hook	650014700	\$40.00	\$40.00	
	1	Dual Wheel Lock	6086602010			
	1	PR Cot Retaining Post	608503300			
	1	Performance Pro Std Components	608602600			



Comprehensive Quotation

Sales Account Manager  
 ANTONELLA BONDI  
 antonella.bondi@stryker.com  
 Cell: 702-595-2216

Remit to:  
 P.O. Box 93308  
 Chicago, IL 60673-3308

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
	1	G-RATED RESTRAINT PACKAGE	6500002030			
	1	Short Hook	6060036017			
	1	DOM SHIP (NOT HI, AK, PR, GM)	0054030000			
	1	No Runner/HE O2	0054200994			
	1	XPS Knee Gatch Bolster Matrss	6500003130			
	1	No HE Section O2 Bottle	6506036000			
	1	LT Handel Release - Standard	6086029000			
	1	1 year parts, labor & travel	7777881660			
	1	Domestic Manual	6086600000			
	1	3 Yr X-Frame Warranty	7777881673			
3.00	1	PowerLOAD	6390000000	\$19,979.00	\$19,979.00	
		Options				
	1	PowerLOAD	6390000000	\$19,698.00	\$19,698.00	
	1	Wheel Guide Oplion	6390027000	\$281.00	\$281.00	
	1	Standard Comp 6390 Power Load	6390026000			
	1	English Manual	6390600000			
	1	1 year parts, labor & travel	7777881660			
	1	UNIVERSAL FLOORPLATE OPTION	6390026000			
	1	English Option, Manual	6390020000			

Note:

Product Total	\$46,314.00
Freight	\$0.00
Tax	\$0.00
<b>Total Incl Tax &amp; Freight</b>	<b>\$46,314.00</b>

Signature: \_\_\_\_\_ Title/Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.  
**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.  
**Terms:** Net 30 Days, FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.  
**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

END OF ITEM # 10

**Zaria Hanses**

**From:** Pool Pact <info@poolpact.com>  
**Sent:** Wednesday, August 17, 2016 8:32 AM  
**To:** Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification  
**Attachments:** North Lake Tahoe PL Quote 06162016 1.pdf; STRYKER POWER LOAD INSTALLEstimate.pdf; EMSStat Norman Regional Health System Oklahoma Case Study.pdf



## **Risk Management Grant Application Notification**

Applicant/Member: North Lake Tahoe Fire Protection District  
866 Oriole Way  
Incline Village NV, 89451  
Department Involved: North Lake Tahoe Fire Protection District  
Project Contact: James Nelligan  
Phone: 775-831-0351  
Email: jnelligan@nltfpd.net  
Alternate Project Contact: Tia Rancourt  
Alt. Phone: 775-831-0351  
Alt Email: trancourt@nltfpd.net

Part I: The North Lake Tahoe Fire Protection District's mission is to "Protect Life & Property through efficient delivery of quality community services." We serve with Professionalism, Respect, Teamwork and Safety. We earn trust through integrity. Our Vision is to continuously improve our service to exceed the dynamic needs of our unique community. Our Fire District is responsible for providing both emergency and non-emergency responses to the citizens of Incline Village/Crystal Bay, Nevada as well as automatic aid to our neighboring fire districts and mutual aid beyond our geographical jurisdictional boundaries. We take pride in going above and beyond the normal expectations of our customers and constantly strive to improve our services. Our Fire District is what we consider an "All Risk" Fire District. We respond to all types of emergency and/or public service situations. We have equipment to respond to traditional "fire service" calls such as structure fires, forest (wild land) fires, automobile wrecks and emergency medical services. In addition to these situations, we respond to back country emergencies, boats and and/or swimmers in distress, avalanche extrications, snowmobile and all-terrain vehicle accidents, rope rescue, over the side (hill) rescues and searches. To help us accomplish these diverse needs, it is imperative that not only our personnel maintain the needed training skill sets but that our equipment is equally complemented. The Stryker Power-LOAD system will not only increase efficiency for our personnel and customers, but will do so while significantly decreasing specific work loads that historically result in injuries to personnel. Eighty five percent of our incidents are emergency medical service calls. In 2015, the district responded to a total of 1,165 EMS calls where the utilization of our gurney system was required of our personnel. These calls involved loading/unloading the gurney from one to three times per call depending on if a patient was transported to the hospital or remained at the scene. Typical calls for EMS within the district will utilize an ambulance (Medic Unit) staffed by two personnel and a Fire Engine



staffed with two personnel. On Hospital-based transfers and some medical calls, only the ambulance responds. This provides only two to four personnel on each scene to assist with loading and unloading patients, and heavy equipment that is often added to the gurneys. Once an ambulance transports a person to the hospital, there is no longer an Engine available to assist with unloading. When you consider that one person is always dedicated to providing direct care for the patient on the gurney, this means that only one to three people are available to assist with the loading, and only one person is available to assist with unloading of the gurney when a patient is on board. This workload has contributed to personnel injuries. In the past 15 years, Pool Pact has paid approximately \$280,000 in claims directly related to back injuries from lifting patients. This figure does not include the 90 days paid wages the district is also responsible for, which is estimated to be close to \$100,000. One specific claim was \$75,807 alone. When you consider these figures, the total costs spent for these injuries is over three times the cost to equip all ambulances within our district with Stryker Power-LOAD systems. Systems specifically designed to take the "weight" out of the lifting, and that will load our gurneys and patients into the ambulance mechanically. It literally becomes as easy as the push of button. The Power-load system is built around a hydraulic motor that lifts and lowers the entire gurney from the ambulance. The system would be professionally installed into our ambulances, as referenced in the attached quote. The system meets industry standards for occupancy safety and has also been proven to reduce injury to caregivers. As referenced in the attached Case Study, EMSstat in Norman, Oklahoma reduced their injury claims from back injuries from \$251,000 in 2011 to no claims and zero cost in 2012 after implementing the Power-LOAD system. Current equipment will also see benefit from receiving the Power-LOAD system, specifically our Power Cot gurneys. As outlined in the installation quote, in order for our current gurneys to be utilized with the Power-LOAD system, some of the gurney elements will need to be upgraded. These upgrades would specifically apply to electrical components of the gurneys as well as some of the locking mechanisms. These features are parts of the gurney that tend to see the most wear and tear. The upgrades will increase the expected life of the Power-Cot gurneys that are otherwise still a manufacturer-support Stryker product. Stryker ProCare technicians will also install the said upgrades.

Part II a: The NLTFPD budget is \$15,518,109 million. Of this, approximately 87.52% is allocated to salaries and benefits. The remaining 12.48% is committed to capital projects/debt service (facilities and fleet), Emergency Medical Services (EMS) Program, PPE, Training Program, Fire Prevention and Public Education. The Fire District maintains a five year PPE replacement schedule and with fleet, a seven, fifteen and twenty year replacement schedule for ambulances, engines and ladder/squad respectively. The District receives approximately 91% of its revenue from its tax base. Unfortunately, the District is under a limited tax growth as defined in previous state legislative sessions. During the worst recession this country has known, our District had to use its reserves and revenues to re-pay the taxpayers of Incline Village/Crystal Bay almost \$7,500,000.00. To save money, we did not replace employees as they retired; we extended the replacement schedule of our ambulances, engines and equipment and delayed repairs to our office buildings and Fire Stations. We are on the path to recovery, but it is slow and arduous and our ambulances and equipment have been neglected far too long. The District is also now funding a Post-Employment Benefits Fund as required by GASB 45 - Actuarial Valuation of Post-Employment Benefits other than pensions. Additional funds amounting to \$572,000 on an annual basis are allocated annually to this fund further reducing the District's ability to invest in needed equipment. The result is fewer dollars to spend on equipment necessary to maintain the excellent standard of medical care we uphold in our fire district. The tax cap and filling the six positions we left vacant by retirement, at of cost of \$941,256 annually, has severely limited the District's ability to upgrade the ambulances to the Power-LOAD system. The grant opportunity changes the total cost (included in the attached quotes) to a total that falls within the current fiscal budget. Not only does this allow a brand new injury and money-saving system to be installed, but in the process will upgrade all current district gurneys which will give extended service life to all the District's power-cots.

Part II b: Should North Lake Tahoe Fire Protection District be awarded this grant, the remaining cost to the district of \$29,895.83 would come from salary and benefits savings. The District's Assistant Fire Chief was promoted in March, 2016 to Fire Chief, leaving the Assistant Fire Chief position vacant. The monthly savings is

\$19,520. This position, if filled, will not be filled until the fall of 2016 or later, saving the District approximately \$78,000, which is sufficient to cover our share of the \$29,895.83 costs.

Part III: Purchasing the Stryker Power-LOAD System with grant funds will immediately benefit our District as outlined in the language above. Our Fire District will provide initial training and continuing education to all employees. This training will be provided without use of any grant funding and will continue through the life expectancy of the equipment system. This equipment would enhance the medical response of our department to our patients while reducing employee injuries and potential lost or modified work days and workers' compensation costs to the fire district. These incidents span not only to the community we serve of Incline Village and Crystal Bay but also to our automatic and mutual aid partners, and working relationships with associated members and organizations, not just in the Lake Tahoe Basin but surrounding regional response areas in the Lake Tahoe Basin and Washoe County; these partners include but are not limited to: Truckee Meadows Fire Protection District, Tahoe Douglas Fire Protection District, Carson City Fire Protection District, North Tahoe Fire Protection District, Care Flight, Diamond Peak Ski Resort, Mount Rose Ski Resort, Sand Harbor Rangers and Nevada State Parks, United States Forest Service (USFS) - Tahoe Basin Management Unit, Nevada Division of Forestry, Washoe County Sheriff's Office (WCSO), Nevada Highway Patrol (NHP), Incline Village Community Hospital, Carson Tahoe Hospital, Tahoe Forest Hospital, Barton memorial Hospital, Renown Regional Medical Center, Renown South Meadows Hospital, Saint Mary's Hospital and Northern Nevada Hospital. In 2015 our Fire District responded to 111 mutual aid incidents. This equipment system will meet and exceed all standards for patient care and transport. Currently the Stryker Power-LOAD system is the most advanced available system of its type. This equipment will improve our agencies loading/unloading procedures that ultimately translate to better patient care when minutes count. This new Stryker Power-LOAD System will enhance the overall response to our community and to our personnel by giving our firefighters and EMS personnel the confidence that we have provided them with training and equipment they need to safely and efficiently perform their jobs when responding to emergency medical incidents. It is imperative that a first responder feel that they can enhance the situation that they are responding to and leave the incident healthy and confident that they were able to perform their job to the highest level possible. In addition, the general public will receive the benefit of having a fully trained and equipped responder safely and efficiently provide care during their emergency. The costs as outlined in our budget above are justified in relationship to the benefits of having this equipment available to responders in the field. Equipping our five ambulances with the new Stryker Power-LOAD System will improve our agency's ability to respond during emergencies in a more efficient and effective manner, which in turn positively affects our neighboring limited resources in our area during peak seasons and or larger more complex incidents such as mutual aid responses, wild land fires, natural disasters, and mass casualty incidents. More importantly, the upgrade of this Stryker Auto Load System will increase the efficiency and safety of care in response daily areas of the North Lake Tahoe Fire Protection District.

Total Budget: 119,583.30

Applicant Funding: 29,895.83

POOL/PACT Funding: 89,687.47

Authorizing Applicant: Fire Chief Sommers and North Lake Tahoe Fire Protection District Board of Directors

Date/Time: 8/17/2016 8:32:12 AM

IP Address: 66.214.223.226



Comprehensive Quotation

Sales Account Manager  
 BRYCE WHEELER  
 BRYCE.WHEELER@STRYKER.COM  
 Cell: 785-314-4917

Remit to:  
 P.O. Box 93308  
 Chicago, IL 60673-3308

End User Shipping Address  
 1071690  
 NORTH LAKE TAHOE FIRE  
 866 ORIOLE ST  
 PROTECTION DISTRICT  
 INCLINE VILLAGE, NV 89450

Shipping Address  
 1071690  
 NORTH LAKE TAHOE FIRE  
 866 ORIOLE ST  
 PROTECTION DISTRICT  
 INCLINE VILLAGE, NV 89450

Billing Address  
 1071690  
 NORTH LAKE TAHOE FIRE  
 866 ORIOLE ST  
 INCLINE VILLAGE, NV 89450

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	4947315	08/16/2016	QUOTE		

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	5	PowerLOAD	6390000000	\$19,979.00	\$99,895.00	
		Options				
	5	PowerLOAD	6390000000	\$19,979.00	\$99,895.00	
	5	Standard Comp 6390 Power Load	6390026000			
	5	Wheel Guide Option	6390027000			
	5	English Manual	6390600000			
	5	1 year parts, labor & travel	7777881660			
	5	UNIVERSAL FLOORPLATE OPTION	6390028000			
	5	English Option, Manual	6390020000			
2.00	1	6508 PWRLD COMPAT UPGRADE KIT	6506700001	\$1,331.00	\$1,331.00	
3.00	3	6500 PWRLOAD COMP UPGRADE KIT	6500700049	\$2,443.00	\$7,329.00	
4.00	4	ProCare Upgrade Charge	77100003	\$300.00	\$1,200.00	

Note:

Product Total	\$109,755.00
Freight	\$0.00
Tax	\$0.00
<b>Total Incl Tax &amp; Freight</b>	<b>\$109,755.00</b>

Signature: \_\_\_\_\_ Title/Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Deal Consumation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.  
**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.  
**Terms:** Net 30 Days, FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.  
**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

**Sierra Freightliner Sterling Western Star, Inc.**

1550 E. Greg Street  
 Sparks, NV, 89432  
 Tel: 775-331-2550 Fax: 775-331-2557  
 twhitney@sierrafsws.com  
 Tax ID: LIC# DB0000026917

**Estimate - Preliminary**

**Estimate Prepared by:** Tom Whitney  
**Accident Date:**  
**Date of Loss:**  
**Arrival Date:**  
**Type of Loss:**  
**Policy Number:**  
**Claim Number:**

**Appraised for:**  
 Date: 6/20/2016  
 Estimate#: 1435

**Insured:**

Company: NORTH LAKE TAHOE FIRE  
 PROTECTION DISTRICT  
 Contact: Jim Nelligan  
 City, State, Zip Code: NV  
 Telephone, Fax: 775-622-6968

<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Color</b>	<b>Trim</b>
2013	Ford	F-350 Wheel Coach Ambulance		
<b>Unit Number</b>	<b>License Plate #</b>	<b>Mileage</b>	<b>Serial#/VIN#</b>	

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
	1	Body	Rem/Rep	Prep Body For Stryker Power Load System Install.	New			3.0*
	2	Body	Rem/Rep	Install Stryker Power Load System And Wire	New			13.0*
	3	Body	Rem/Rep	Cap Screws 6 @ \$0.95	New		\$5.70	*
	4	Body	Rem/Rep	Circuit Breaker	New		\$11.89	*
	5	Body	Rem/Rep	Clear Silicone	New		\$19.97	*
	6	Body	Rem/Rep	Floor Plate Spacer And under floor Support	New		\$150.00	*
	7			Shop Materials			\$94.10	*

\* - Judgement Item  
 # - Labor Note Applies

**Labor**

Body	16.0	Hrs @	\$105.00	\$1,680.00
<b>Labor Total</b>				<u>\$1,680.00</u>

**Parts**

Parts Subtotal	\$187.56
Less Adjustments	
<b>Parts Total</b>	<u>\$187.56</u>

**Additional Costs and Operations**

Addl. Costs/Ops Total	\$94.10
-----------------------	---------

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
<b>Tax</b>								
<b>Totals</b>								
							Sub Total:	\$1,961.66
							Customer Resp.	<u>\$0.00</u>
<b>Net Total</b>								<b>\$1,961.66</b>

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, worn or damaged parts are discovered which may not be evident on the first inspection. Because of this, the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.

*This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair.*

*TruckEst does not automatically include items required by many business repair partners. This application allows the author to manually enter line items such as overlap deductions.*

2013 Ford F-350 Wheel Coach Ambulance

Version 3.0  
Database Edition PHT 16-01

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Page 2 of 2

**END OF ITEM # 12**

**Zaria Hanses**

**From:** Pool Pact <info@poolpact.com>  
**Sent:** Sunday, August 28, 2016 10:31 AM  
**To:** Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification



## **Risk Management Grant Application Notification**

Applicant/Member: Storey County Fire Protection District  
145 North C Street/P.O. Box 603  
Virginia City Nv, 89440  
Department Involved: Fire Department  
Project Contact: Ron Adkins  
Phone: 775 847 0954  
Email: [radkins@storeycounty.org](mailto:radkins@storeycounty.org)  
Alternate Project Contact: Mike Streeter  
Alt. Phone: 775 847 0954  
Alt Email: [mstreeter@storeycounty.org](mailto:mstreeter@storeycounty.org)

Part I: The Storey County Fire Protection District is committed to a safe work place and progressively striving to acquire new and improved equipment to reduce injury related accidents, for this reason we are seeking help in funding 2 power load systems and a power gurney to completely outfit every ambulance with this lift technology. Studies show a significant decrease in lost work days due to decreased number of back injuries after using a power load system with the power gurney. With the use of this technology, zero lifting has been established and the results are such that lower back disorders, spinal cord compression and spinal shear are reduced to zero. Storey County is located just east of Reno in the Virginia Mountain Range where steep terrain and uneven surfaces are common in which lifting and moving patients are awkward and the care providers are more susceptible for injury, furthermore we run approximately 2500 calls per year with 90% of those calls being medical transports with this equipment being used everyday when a patient gets transported to the hospital.

Part II a: Storey County is the second smallest county in Nevada with most of the communities being in a rural setting, so budget shortfalls Storey County has had to deal with over the years has taken a toll to the ambulance medical supply budget. The dramatic rising costs of emergency medicine have us playing supply budget catch up and the cost of running an ambulance service for the local community, workers and the 1.5 million visitors Virginia City alone sees annually has been on the rise. The extra equipment needed for injury reduction is expensive and would not be possible without grant programs to help alleviate the high costs of this equipment. Attached in #3 is the overview of this years total budget with expenditures and last years as well so you can see the increases/decrease differences from last year to this year.

Part II b: Storey County will provide the 25% matching funds with direct payment out of the current budget money to help purchase this equipment.

Part III: Storey County Fire Protection District is a small combination department that houses 2 personnel at each station with the exception of our fire station in the industrial park. With limited staff and VFD personnel unavailable to assist, this equipment reduces the number of people needed to safely lift patients without injury and we no longer will need to wait on scene with a patient for lifting assistance. We also run auto-aid to Central Lyon County Fire for medical response, this is a neighboring fire department that runs an ambulance service as well and we'll provide ambulance coverage and man power when needed.

Total Budget: 58,118.78  
Applicant Funding: 14,529.70  
POOL/PACT Funding:43,589.09

Amended Stryker Prices 9/5/16 Quote  
Total Budget:\$56,689.00  
Applicant Funding: \$14,172.25  
POOL/PACT: \$42,516.75

Authorizing Applicant:Storey County Fire Protectin District.

Date/Time: 8/28/2016 10:30:34 AM  
IP Address: 12.109.138.62



Amended & sent to Pool/Pact  
9/5/16

Comprehensive Quotation

Sales Account Manager  
BRYCE WHEELER  
BRYCE.WHEELER@STRYKER.COM  
Cell: -(785) 317-4917

Remit to:  
P.O. Box 93308  
Chicago, IL 60673-3308

End User Shipping Address  
1095316  
STOREY COUNTY FIRE DEPARTMENT  
145 NORTH C STREET  
PO BOX 603  
VIRGINIA CITY, NV 89440

Shipping Address  
1095316  
STOREY COUNTY FIRE DEPARTMENT  
145 NORTH C STREET  
PO BOX 603  
VIRGINIA CITY, NV 89440

Billing Address  
1095316  
STOREY COUNTY FIRE DEPARTMENT  
145 NORTH C STREET  
PO BOX 603  
VIRGINIA CITY, NV 89440

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	4997081	07/08/2016	QUOTE		

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	1	Power-PRO XT	650600000	\$14,849.00	\$14,849.00	
		Options				
	1	Power-PRO XT	650600000	\$12,143.00	\$12,143.00	
	1	Power-LOAD Compatible Option	6506127000	\$1,293.00	\$1,293.00	
	1	Knee-Gatch/Trendelenburg	6500082000	\$609.00	\$609.00	
	1	3 Stage IV Pole PR Option	6500315000	\$263.00	\$263.00	
	1	Fowler O2 Bottle Holder	6500241000	\$199.00	\$199.00	
	1	Pocketed Back Rest Pouch	6500130000	\$197.00	\$197.00	
	1	Head End Storage Flat	6500128000	\$105.00	\$105.00	
	1	Equipment Hook	6500147000	\$40.00	\$40.00	
	1	Single Wheel Lock	6086601010			
	1	PR Cot Retaining Post	6085033000			
	1	Siderail Option	6506031000			
	1	No Runner/HE O2	0054200994			
	1	No HE Section O2 Bottle	6506036000			
	1	English Manual	6506600000			
	1	120V AC SMRT Charging Kit	6500028000			
	1	Short Hook	6060036017			
	1	G-Rated Mattress	6506034000			
	1	3 Yr X-Frame Powertrain Wmty	7777881669			
	1	2 Yr Bumper to Bumper Warranty	7777881670			
	1	DOM SHIP (NOT HI, AK, PR, GM)	0054030000			
	1	G-RATED RESTRAINT PACKAGE	6500002030			
	1	STANDARD FOWLER	6506012003			
	1	Power Pro Standard Components	6506026000			
	1	No Steer Lock Option	6506037000			
2.00	1	6500 PWRLOAD COMP UPGRADE KIT	6500700049	\$2,444.00	\$2,444.00	
3.00	2	PowerLOAD	6390000000	\$19,698.00	\$39,396.00	
		Options				
	2	PowerLOAD	6390000000	\$19,698.00	\$39,396.00	
	2	Standard Comp 6390 Power Load	6390026000			
	2	English Manual	6390600000			
	2	1 year parts, labor & travel	7777881660			
	2	UNIVERSAL FLOORPLATE OPTION	6390028000			
	2	English Option, Manual	6390020000			





Comprehensive Quotation

Sales Account Manager  
BRYCE WHEELER  
BRYCE.WHEELER@STRYKER.COM  
Cell: -(785) 317-4917

Remit to:  
P.O. Box 93308  
Chicago, IL 60673-3308

Note

Product Total	\$56,689.00
Freight	\$0.00
Tax	\$0.00
<b>Total Incl Tax &amp; Freight</b>	<b>\$56,689.00</b>

Signature: \_\_\_\_\_ Title/Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.  
**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.  
**Terms:** Net 30 Days, FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.  
**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

END OF ITEM #11

**Zaria Hanses**

---

**From:** Pool Pact <info@poolpact.com>  
**Sent:** Tuesday, August 30, 2016 9:41 AM  
**To:** Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification



## **Risk Management Grant Application Notification**

Applicant/Member: Mineral County  
105 S Ast Suite 4/ PO Box 2290  
Hawthorne NV, 89415  
Department Involved: Mineral County Sheriff's Office  
Project Contact: Bill Ferguson  
Phone: 775-945-2434  
Email: [bferguson@mineralcountynv.org](mailto:bferguson@mineralcountynv.org)  
Alternate Project Contact: Jim Holland  
Alt. Phone: 775-945-0704  
Alt Email: [jholland@mineralcountynv.org](mailto:jholland@mineralcountynv.org)

Part I: Funds from this grant would allow the Detention Division to replace the outdated and condemned dumbwaiter system that conveys meals from the kitchen area of the jail upstairs to the general population area of the jail where the meals are distributed to the inmate population. Currently meals are conveyed manually by inmate kitchen staff from the downstairs kitchen area of the jail up a flight of 20 steps to the general population area. Inmates are routinely required to carry hot pots and pans of food up this flight of stairs. These hot meals include soups and sauces, and main courses, and are served in pots, pans, and trays. The replacement of the dumbwaiter system would allow the inmate kitchen staff to convey hot meals and liquids upstairs via a food elevator system, as opposed to manually carrying them where they risk spilling hot liquids, or tripping and falling down a flight of stairs. This occurs almost 10 times a day.

Part II a: Mineral County is an economically distressed County. Estimates to replace this system are estimated to be in the realm of \$25,000. Funding does not currently exist in the fiscal year 2016-2017 budget to replace this food conveyance system.

Part II b: Approval has been granted to submit for grant by Mineral County Commissioners. Final approval will have to be given once grant is approved for matching funds of \$7,500.

Part III: This project will solely benefit Mineral County Public Works and Mineral County Sheriff Office Detention Facility. This will assist public works because they do not have the skills needed to fix or maintain the dumb waiter..

Total Budget: \$25,000  
Applicant Funding: \$7,500

**POOL/PACT Funding:\$17,500**

**Authorizing Applicant:Christine Hoferer**

**Date/Time: 8/30/2016 9:40:39 AM**

**IP Address: 99.68.118.25**





Koch Elevator Co.  
 561 Sunshine Lane  
 Reno, NV 89502  
 775-323-8822  
 NSCB 54884  
 CSLB 927006

# Proposal/Contract

Date	Estimate #
8/30/2016	5282

Mineral County Sheriff  
 105 A Street, #4  
 Hawthorne, NV 89415

Rep	P.O. No.	Project
JE		Mod Matot DW

Description	Qty	Rate	Total
Koch Elevator will modernize the existing Dumbwaiter. This will entail removing the existing controller and hoist motor. We will also replace any wiring as needed.			24,850.00
We know you have a choice and we appreciate you choosing Koch Elevator Co.		<b>Total</b>	\$24,850.00

E-Mail Address
Jon@kochelevator.com

Signature _____
Date _____

**END OF ITEM #13**

**Zaria Hanses**

---

**From:** Pool Pact <info@poolpact.com>  
**Sent:** Tuesday, August 30, 2016 11:42 AM  
**To:** Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification



## **Risk Management Grant Application Notification**

**Applicant/Member:** East Fork Fire Protection District  
1694 County Road  
Minden Nevada, 89423  
**Department Involved:** East Fork Fire Protection District  
**Project Contact:** Steve Eisele, Deputy Fire Chief/Fire Marshal  
**Phone:** 775-782-9041  
**Email:** seisele@eastforkfire.org  
**Alternate Project Contact:** Lisa Owen, Executive Office Manager  
**Alt. Phone:** 775-782-9996  
**Alt Email:** lowen@eastforkfire.org

Part I: The East Fork Fire Protection District manages the Fire and Emergency Medical System for 93% of Douglas County, a response area of 694 square miles under a 474 combination fire district. The EMS system is tiered beginning at Douglas County 911, which is an accredited emergency medical dispatch facility providing priority based dispatching. In addition to the roughly 45,000 residents, we provide services to U.S. Highway 395, Highway 88 and 50 along with servicing three group homes facilities, two assisted living facilities, one skilled nursing facility, two urgent care centers and a critical access hospital. A quarterly meeting is held with EMS partners to discuss any pre-hospital or emergency department issues. Additionally, we participate in the Quad County STEMI program with Carson Tahoe Regional Medical Center. In 2015, East Fork answered 6,033 calls for service daily through the use of 4 ALS fire engines and 4 ALS ambulances/rescues for transport. Of these 6,033 calls, 3,490 were 911 scene transports and approximately 1,062 were inter-facility transports between facilities. In addition to East Fork Fire Protection District and Douglas County, the District provides ALS services via contract to Alpine County, California. The Eastern Alpine Volunteer Fire Department and Alpine County Sheriff's Office provides first responder service with East Fork providing for ALS EMS and transport. The East Fork Fire Protection District, in addition to providing contractual EMS services to Alpine County, California, provides automatic aid to Carson City F.D. and Tahoe Douglas FPD through boundary drop agreements. In these areas, neither department sees a jurisdictional boundary and the closest resources are dispatched for a given incident. It continues to be a very common practice for East Fork to respond to Carson City or Tahoe Douglas to render assistance. East Fork, in addition to providing automatic aid to our neighboring agencies, provides mutual aid to all other Nevada Fire Departments through the Nevada Mutual Aid agreement and other Lake Tahoe Basin Fire Departments through the Lake Tahoe Fire Chief Association Mutual Aid agreement. We commonly provide assistance to Central Lyon Fire, Smith Valley Fire and with Mono County EMS, California. As noted above in the introduction, the District currently operates 4 staffed first-out ambulances/rescues everyday 24/7. Currently none of the first line or reserve ambulances/rescues owned and

operated by the District have the Stryker Power Load Systems and staff continues to load gurneys by manually lifting the gurney and patient. Our personnel, in addition to other agency personnel, continue to struggle to manage the lifting of the weight associated with the power gurney and patient. The priority-based dispatch systems tries to match the correct number of responders to any given incident, especially when lifting assistance will be required. Situations continue to exist daily that create a lack of man power to properly manage the lifting of a patient and gurney; they include increases in call volume requiring a single resource (one ambulance/rescue with a crew of 2) to respond to a 911 calls for service, all inter-facility transports between care facilities, urgent care and/or hospital to hospital. At this time, this grant request is for the purchase of two (2) Stryker PowerLoad units, all associated mounting hardware, PowerLoad compatible upgrade kit for each existing gurney, and installation by an approved vendor (see attached quotes). This grant will afford the Fire District the opportunity to install PowerLoad systems into the District's two primary ambulances/rescues that complete the majority of the inter-facility transports, in addition to 911 calls for service. It will provide district personnel a safer work environment reducing the number of back, hernia, arm and shoulder injuries currently occurring with the movement of lifting/loading gurney and patient into the vehicle. The District like many agencies providing EMS medical transport must rely on vehicles designed for the weather and terrain conditions in our area which necessitates the need for four wheel drive type vehicles. These types of vehicles tend to have a taller stance and higher load height for the gurneys, the PowerLoad system will again reduce the manual effort required to overcome the load height especially on a slope or uneven ground. The District's utilization for these two (2) ambulance/rescues is very high causing a very high frequency of use every day creating a high risk for an event for personnel and patient. The Stryker PowerLoad system, in addition to providing for increased responder safety, has several important benefits, which will help mitigate the risks to the responder and patient. These include: . Reduction of back or other injury. . Reduction of lost or modified work days related to associated lifting injuries. . Increased patient safety from tipping over a gurney. . Increased patient and attended safety from crash/vehicle accident. . Reduction in costs from an injury to either personnel or a patient. . Address rising patient weights. The grant request will over all will provide for better equipped personnel to transfer patients with fewer resources assigned to an incident, allows for an increase in our ability to use priority based dispatching to our advantage, reduces the number of required resources for an incident, provides the district the ability to provide a higher level of customer service, especially to our senior community while reducing the risk to responders, and the public we serve.

Part II a: The East Fork Fire Protection District, like all public entities in Nevada, continues to be in a budget crisis due to the economic downturn. The District has faced several financial challenges over the last few years including within the last year the inability to fund three fulltime line staff positions and one full time fire inspector position due to funding shortfalls in the District's annual budget. While that may not sound like a lot, for an agency of our size that was one third of the fire prevention department and the closing of one piece of apparatus used every day for assisting the crews on the rescue (loading patients) and responding to all types of 911 incidents with a specialty piece of fire apparatus. In addition to losing career staff, the District has lost a significant number of its volunteer fire fighters/EMS personnel and struggles to find individuals to replace them. The loss of career staff and volunteers is one issue, the other is the District continues to struggle with the ability to fund new fire apparatus, ambulances/rescues, equipment, and the associated expenses of the maintenance and repairs to equipment and facilities. The Fire District has made several changes in its operation to address its financial needs, but we continue to be several years out of solving all of the challenges it faces. Priorities have been set to provide the best service possible, but with that said, the District is not in a financial position to undertake the total cost of two (2) Stryker PowerLoad systems within this year's budget 2016/2017 or within the 2017/2018 budget without financial assistance. The District has funding dedicated to meet the required financial match as required by the grant if so awarded.

Part II b: The Fire District, as stated in the prior item, currently has the ability to fund the matching portion of the proposed grant items through available funding in the current 2016/2017 annual budget. Under the proposed purchase the Fire District would be responsible for \$ 11,926.65 Stryker quote for two (2) PowerLoad Systems including all necessary hardware and gurney compatible equipment and installation. Stryker Equipment



\$43,782.94 Equipment Installation \$3923.32 Total..... \$47,706.26 District 25% match \$11,926.65 Total Grant Request Funded by Pact \$35,779.61

Part III: The benefits of the project, if funded, will have far-reaching effects for not only the career staff responsible every day for the operation of the proposed equipment but for the many partners of the Fire District. As stated previously, the fire district is run under a combination system of career staff and volunteers. The volunteers, who routinely assist on higher priority EMS calls, will benefit greatly by having a more secure method to load the patient every time. In addition, the District works directly with the staff of the Carson City, Tahoe Douglas, Smith Valley, Alpine County fire departments, and with the Mono County EMS Department. The inter-facility transports are a major role of the EMS service within the District. With the installation of the Stryker PowerLoad Systems, it will reduce the amount of staff from these facilities and the need for required assistance to load heavier patients. One of the most important benefits is the customer we serve and their safety, the safety of personnel and the reduction of liability overall for all parties involved.

Total Budget: \$47,706.26  
Applicant Funding: \$11,926.65  
POOL/PACT Funding:\$35,779.61

Amended Stryker Prices  
Total Budget: \$46,601.32  
Applicant Funding: \$11,650.33  
POOL/PACT Funding: \$34,950.99

Authorizing Applicant:Tod F. Carlini, District Fire Chief

Date/Time: 8/30/2016 11:41:48 AM  
IP Address: 162.252.91.226



Sales Account Manager  
BRYCE WHEELER  
BRYCE.WHEELER@STRYKER.COM  
Cell: -(785) 317-4917

Remit to:  
P.O. Box 93308  
Chicago, IL 60673-3308

End User Shipping Address  
1159959  
EAST FORK FIRE AND PARAMEDIC DISTRICT  
1699 COUNTY RD  
MINDEN, NV 89423-4402

Shipping Address  
1159959  
EAST FORK FIRE AND PARAMEDIC DISTRICT  
1699 COUNTY RD  
MINDEN, NV 89423-4402

Billing Address  
1159959  
EAST FORK FIRE AND PARAMEDIC DISTRICT  
1699 COUNTY RD  
MINDEN, NV 89423-4402

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	5113982	09/03/2016	QUOTE		

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	2	PowerLOAD	6390000000	\$19,698.00	\$39,396.00	
		Options				
	2	PowerLOAD	6390000000	\$19,698.00	\$39,396.00	
	2	Standard Comp 6390 Power Load	6390026000			
	2	English Manual	6390600000			
	2	1 year parts, labor & travel	7777881680			
	2	UNIVERSAL FLOORPLATE OPTION	6390026000			
	2	English Option, Manual	6390020000			
2.00	2	6506 PWRLD COMPAT UPGRADE KIT	6506700001	\$1,331.00	\$2,662.00	
3.00	2	ProCare Upgrade Charge	77100003	\$310.00	\$620.00	

Note:

Product Total	\$42,678.00
Freight	\$0.00
Tax	\$0.00
<b>Total Incl Tax &amp; Freight</b>	<b>\$42,678.00</b>

Signature: \_\_\_\_\_ Title/Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.  
**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.  
**Terms:** Net 30 Days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.  
**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

**Sierra Freightliner Sterling Western Star, Inc.**

1550 E. Greg Street  
 Sparks, NV, 89432  
 Tel: 775-331-2550 Fax: 775-331-2557  
 twhitney@sierrafsws.com  
 Tax ID: LIC# DB0000026917

**Estimate - Preliminary**

**Estimate Prepared by:** Tom Whitney  
**Accident Date:**  
**Date of Loss:**  
**Arrival Date:**  
**Type of Loss:**  
**Policy Number:**  
**Claim Number:**

**Appraised for:**  
 Date: 6/20/2016  
 Estimate#: 1435

**Insured:**

Company: EAST FORK FIRE AND PARAMEDIC  
 DISTRICT  
 Contact: BOB S  
 City, State, Zip Code: NV  
 Telephone, Fax: 775-265-2048

Year	Make	Model	Color	Trim
2013	Ford	F-350 Wheel Coach Ambulance		
Unit Number	License Plate #	Mileage	Serial#/VIN#	

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
	1	Body	Rem/Rep	Prep Body For Stryker Power Load System Install.	New			3.0*
	2	Body	Rem/Rep	Install Stryker Power Load System And Wire	New			13.0*
	3	Body	Rem/Rep	Cap Screws 6 @ \$0.95	New		\$5.70	*
	4	Body	Rem/Rep	Circket Breaker	New		\$11.89	*
	5	Body	Rem/Rep	Clear Silicone	New		\$19.97	*
	6	Body	Rem/Rep	Floor Plate Spacer And under floor Support	New		\$150.00	*
	7			Shop Materials			\$94.10	*

\* - Judgement Item  
 # - Labor Note Applies

**Labor**

Body	16.0	Hrs @	\$105.00	\$1,680.00
<b>Labor Total</b>				<u>\$1,680.00</u>

**Parts**

Parts Subtotal	\$187.56
Less Adjustments	
<b>Parts Total</b>	<u>\$187.56</u>

**Additional Costs and Operations**

Addl. Costs/Ops Total	\$94.10
-----------------------	---------

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
					<b>Tax</b>			
					<b>Totals</b>			
						Sub Total:	<u>                    </u>	\$1,961.66
						Customer Resp.	<u>                    </u>	\$0.00
					<b>Net Total</b>			<b>\$1,961.66</b>

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, worn or damaged parts are discovered which may not be evident on the first inspection. Because of this, the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.

*This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair.*

*TruckEst does not automatically include items required by many business repair partners. This application allows the author to manually enter line items such as overlap deductions.*

2013 Ford F-350 Wheel Coach Ambulance

Version 3.0  
Database Edition PHT 16-01

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All Rights Reserved.

Page 2 of 2

**END OF ITEM #14**

**Zaria Hanses**

**From:** Pool Pact <info@poolpact.com>  
**Sent:** Wednesday, August 31, 2016 5:03 PM  
**To:** Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification



## **Risk Management Grant Application Notification**

Applicant/Member: North Lyon County Fire Protection District  
195 East Main Street  
Fernley NV, 89408  
Department Involved: EMS  
Project Contact: Ron Eagleye Johnny  
Phone: (775) 575-3310  
Email: rjohnny@northlyonfire.com  
Alternate Project Contact: Kasey Miller  
Alt. Phone: (775) 575-3310  
Alt Email: kmiller@northlyonfire.com

Part I: A low tax rate (increases subject to voter approval) and other operational necessities are the issues that prevent North Lyon County Fire Protection District ("North Lyon Fire") from funding the type of hydraulic, locking, system that would prevent Firefighter/Paramedic and AEMT "patient lifting" or "exertion" injuries and from developing over time a low back disorder as well as reducing the risk of a missed hook or cot drop that caused a patient's head to hit the bumper of a Rescue unit. Voters have twice rejected increasing the tax rate. The reason that North Lyon Fire seeks funding of 75 percent of \$122,950.00 is to prevent the types of employee injuries or patient injuries described above. North Lyon County Fire has had eleven workers compensation claims for lifting or strain to the lower back or twisting of the back between 2001 and 2015 (Telephone conversation between Mike Livermore, Claim Supervisor, Alternative Service Concepts, with Ron Johnny, Grant Coordinator, North Lyon Fire, August 22, 2016 (Mr. Livermore examined the data and reported to Mr. Johnny)). Of note, three claims between 2011 and 2012 involved lifting - lower back injury, including one injury during the lifting of a large (heavy) patient onto a gurney and to and into the ambulance at the scene, and or out of the ambulance at the hospital. (Telephone conversation between Mike Livermore, Claim Supervisor, Alternative Service Concepts, with Ron Johnny, Grant Coordinator, North Lyon Fire, August 22, 2016 (Mr. Livermore examined the data and reported to Mr. Johnny)). While the workers compensation costs were not extremely high, they had the potential to be extremely high (same source). North Lyon Fire Firefighters/Paramedics and Advanced EMTs have also gone outside the workers compensation system to have patient lifting and patient lifting related chronic shoulder and low back disorders treated. In one case, the doctor of one of North Lyon Fire's Firefighter/Paramedics, who does not accept workers compensation patients, the Firefighter/Paramedic submitted to her health insurance provider the doctor's bills for approximately \$44,000 (the total of two shoulder surgeries). It may be that other North Lyon Fire Firefighters/Paramedics and or Advanced EMTs may have done the same but North Lyon Fire lacks information on any others. Lifting causes more than Seventy Percent (70%) of back injuries for EMTs. See

[http://emsworld.com/press\\_release/11360397/firefighter-invents-product-to-reduce-back-injuries](http://emsworld.com/press_release/11360397/firefighter-invents-product-to-reduce-back-injuries) Sixty-Nine Percent (69%) of the U.S. adult population is overweight. See <http://www.cdc.gov/nchs/fastats/obesity-overweight.htm> In 2015, the adult (age 20 and older) obesity rate in Lyon County, Nevada, was Twenty-Eight Point Four Percent (28.4%). See [http://www.opendatanetwork.com/region/0500000US32019/Lyon\\_County\\_NV/health/adult\\_obesity\\_rate/2015?](http://www.opendatanetwork.com/region/0500000US32019/Lyon_County_NV/health/adult_obesity_rate/2015?) The residential population of Fernley is currently 19,368 (2010 Census) and projected to grow to 30,000 by 2021 (a projected 64% increase). See <http://www.cityoffernley.org/index.aspx?NID=58> The above growth projection represents a significant increase in the City of Fernley's adult obesity rate which directly impacts North Lyon County Fire Protection District's EMS service since Fernley is in the northern portion of Lyon County. A typical strain injury has a total cost of \$70,408 to a department (\$33,528 direct and \$36,880 indirect). See <http://www.osha.gov/dcsp/smallbusiness/safetypays/estimate.html> Low back strain was the cause of Seventy-Eight Percent (78%) of compensation days in the U.S. See [http://www.emsworld.com/press\\_release/11360397/firefighter-invents-product-to-reduce-back-injuries](http://www.emsworld.com/press_release/11360397/firefighter-invents-product-to-reduce-back-injuries) One in four EMS workers suffers a career-ending back injury within the first four-years of employment. See Sanders, Mick J. (2011), Mosby's Paramedic Textbook (4th ed., p. 36) The purchase of powered fastener that works with a powered cot, based on studies, suggest a decrease in the rating of perceived exertion by up to Thirty-Five Percent (35%). See Stryker White Paper Synopsis, Results (August 29, 2013 Rev. A.0) (Copyright 2016 Stryker). Results suggest adding powered cots to the lifting process may ONLY decrease the risk of developing a low back disorder by up to Forty-Four Percent (44%) (same source) WHILE results suggest adding powered fasteners and powered cots to the loading process may decrease the risk of developing a low back disorder by up to Sixty-Two Percent (62%). Adding a powered fastener system may also decrease an individual's exposure to compression forces by up to Twenty Percent (20%) with a powered cot and by up to Forty-Five Percent (45%) over just a manual cot. In a study with York Region Paramedic Services, they experienced a Fifty-Five Point Nine Percent (59.9%) reduction in lost time days and a double digit percentage reduction in overexertion/strain injuries after implementation of the Stryker Powered System. See Stryker (2015), Health & Safety Focused-York Region Paramedic Services [Case Study on Powered System] retrieved from <http://ems.stryker.com> In a study with Ada County Paramedics, back injury rates decreased from a peak of 10 in 2010 to ZERO in 2014 and 2015 after implementation of the Stryker Powered System. Stryker (2015), Ada County Paramedics [Case Study on Powered System] retrieved from <http://ems.stryker.com> In a study completed with the Norman Regional Health System, back injury totals decreased to ZERO within one year of implementation of Power-PRO XT and Power-LOAD. EMSStat experienced a total of Thirty-Nine (39) injuries in 2010 prior to implementation of the Stryker Powered System. Stryker (2014), EMSStat, Norman Regional Health System [Case Study on Powered System] retrieved from <http://ems.stryker.com> The Stryker Power-PRO XT cot/gurney and PowerLOAD have a patient weight capacity of 700 pounds. 700 pounds is 150 pounds less than the largest patient North Lyon County Fire Firefighters/Paramedics and AEMTs have had to assist.

Part II a: North Lyon County Fire Protection District ("North Lyon Fire") was organized in accordance with Nevada Revised Statutes ("NRS") 474.010 to 474.450, inclusive, and is a political subdivision of the State of Nevada ("State") (see NRS 474.125(1)(a)) but is separate from county activities and any other political subdivision of the State (see NRS 474.007). North Lyon Fire's tax base (see NRS 474.200) is insufficient to sustain North Lyon Fire's Acquisition Fund. The People have, several times, not voted to increase the tax base. As a result, North Lyon Fire has had to send out staff and various Types of North Lyon Fire equipment (Engines, Water Tenders, Patrol Vehicles, etc.) to fires in other jurisdictions to build the Acquisition Fund up to sustain the types of purchases herein requested and other greater needs.

Part II b: Acquisition Funds used will be those generated from sending out staff and various Types of North Lyon Fire equipment (Engines, Water Tenders, Patrol Vehicles, etc.) to fires in other jurisdictions.

Part III: North Lyon County Fire is a hub for several jurisdictions and others. Because a strip of Interstate 80 north of Lyon County, in Churchill County, is neither easily nor timely responded to by Churchill County's fire and EMS services, North Lyon County Fire responds. North Lyon Fire's Rescue 61 and Rescue 62

(ambulances) not only handle patients who reside in north Lyon County but tourists and others passing through north Lyon County on vacation, weekends and Holidays, business and to major events (e.g., Burning Man, etc.). As well, North Lyon Fire is routinely asked to assist Banner Churchill Hospital, Fallon, Banner Acuter Care, Fernley, and Renown Acute Care, Fernley, transport their patients to one of the hospitals in the Reno-Sparks area. North Lyon County also provides EMS services aid to Central Lyon County Fire Protection District, Storey County Fire Protection District, Pyramid Lake Paiute Tribe, and others. All those jurisdictions and or hospital based company's patients would benefit by this project in saving North Lyon Fire, Central Lyon Fire, Federal, State and City and or County law enforcement staff from 'patient lifting,' exertion and other injuries.

Total Budget: \$81,934.00  
Applicant Funding: \$20,483.50  
PO OL/PACT Funding:\$61,450.50

Amended Stryker Prices 9/5/16 Quote  
Total Budget: \$79,275.00  
Applicant Funding: \$19,818.75  
POOL/PACT Funding: \$59,456.25

Authorizing Applicant:Board of Directors, North Lyon County Fire Protection District

Date/Time: 8/31/2016 5:03:24 PM  
IP Address: 71.84.120.45



Sales Account Manager  
 BRYCE WHEELER  
 BRYCE.WHEELER@STRYKER.COM  
 Cell: -(785) 317-4917

Remit to:  
 P.O. Box 93308  
 Chicago, IL 60673-3308

End User Shipping Address	Shipping Address	Billing Address
1170535 NORTH LYON COUNTY FIRE PROTECTION DIST 195 E MAIN ST FERNLEY, NV 89408	1170535 NORTH LYON COUNTY FIRE PROTECTION DIST 195 E MAIN ST FERNLEY, NV 89408	1170535 NORTH LYON COUNTY FIRE PROTECTION DIST 195 E MAIN ST FERNLEY, NV 89408

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	5113983	09/03/2016	QUOTE		

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	2	PowerLOAD	6390000000	\$18,979.00	\$39,958.00	
		Options				
	2	PowerLOAD	6390000000	\$19,698.00	\$39,396.00	
	2	Wheel Guide Option	6390027000	\$281.00	\$562.00	
	2	English Manual	6390600000			
	2	1 year parts, labor & travel	7777881660			
	2	UNIVERSAL FLOORPLATE OPTION	6390028000			
	2	English Option, Manual	6390020000			
	2	Standard Comp 6390 Power Load	6390026000			
2.00	1	ProCare Upgrade Charge	77100003	\$310.00	\$310.00	
3.00	1	6506 PWRLD COMPAT UPGRADE KIT	6506700001	\$1,331.00	\$1,331.00	
4.00	2	Power-PRO XT	6506000000	\$16,293.00	\$32,586.00	
		Options				
	2	Power-PRO XT	6506000000	\$12,143.00	\$24,286.00	
	2	XPS Oplon	6506040000	\$1,527.00	\$3,054.00	
	2	Power-LOAD Compatible Oplon	6506127000	\$1,293.00	\$2,586.00	
	2	Steer Lock Option	6506038000	\$585.00	\$1,170.00	
	2	3 Stage IV Pole PR Option	6500315000	\$263.00	\$526.00	
	2	Pocketed Back Rest Pouch	6500130000	\$197.00	\$394.00	
	2	Retractable Head Section O2	6085046000	\$140.00	\$280.00	
	2	Head End Storage Flat	6500128000	\$105.00	\$210.00	
	2	Equipment Hook	6500147000	\$40.00	\$80.00	
	2	DOM SHIP (NOT HI, AK, PR, GM)	0054030000			
	2	G-RATED RESTRAINT PACKAGE	6500002030			
	2	STANDARD FOWLER	6506012003			
	2	Dual Wheel Lock	6086602010			
	2	PR Cot Retaining Post	6085033000			
	2	Power Pro Standard Components	6506026000			
	2	No Runner/HE O2	0054200994			
	2	Trendelenburg	6085031000			
	2	English Manual	6506600000			
	2	120V AC SMRT Charging Kit	6500028000			
	2	Shon Hook	6060036017			
	2	XPS Knee Gatch Bolster Matrss	6500003130			
	2	3 YR X-Frame Powertrain Wrrnty	7777881669			
	2	2 Yr Bumper to Bumper Warranty	7777881670			





Comprehensive Quotation

Sales Account Manager  
BRYCE WHEELER  
BRYCE.WHEELER@STRYKER.COM  
Cell: -(785) 317-4917

Remit to:  
P.O. Box 93308  
Chicago, IL 60673-3308

Note:

Product Total	\$74,185.00
Freight	\$0.00
Tax	\$0.00
<b>Total Incl Tax &amp; Freight</b>	<b>\$74,185.00</b>

Signature: \_\_\_\_\_ Title/Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.  
**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.  
**Terms:** Net 30 Days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.  
**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

## Silver State International

**2255 Larkin Circle  
Sparks, NV 89431**

Phone: (775)685-6000

Fax: (775)685-6015

Date: 8/31/2016  
 Name: North Lyon County Fire  
 Address: 192 eas Main Street  
 City/State/Zip: Fernley, NV 89408  
 Phone: 775-575-3310  
 Cell Phone:  
 Fax:  
 Purchase Order:  
 RO:  
 Customer Number: 1907000857  
 Estimated By: John Spencer  
 Claim Contact:  
 Contact Title:  
 Contact Phone:

Year: 2016  
 Make: Dodge  
 Model: Ram 3500/4500/5500  
 Style: Box Truck  
 VIN:  
 Plate/State:  
 Unit #:  
 Odometer:  
 Color:  
 Date Of Loss:  
 Authorized By:  
 Claim Number:  
 Contact Email:  
 Reference #: 1907000857

Operation	Description	Part #	Type	Labor	Paint	-----Parts-----	Misc
----- Masking -----							
^	Replace		Masking Off Interior	2.00			\$0.00
----- Floor Modification -----							
^	Replace		Measure and Cut Floor for Installation	5.00			\$0.00
----- Power Load -----							
^	Replace		Install Power Load Rail	10.00			\$0.00
----- Wire Power Load -----							
^	Replace		Wire Power Load To Inverter	2.00			\$0.00
----- Wipe Down -----							
^	Replace		Clean up and Wipe Down Interior	1.00			\$0.00
----- Calculated Values -----							
			Shop Supplies				\$230.00
^	Replace		Hazardous Waste Charge				\$0.00 \$15.00

An '\*' indicates user change of database part and '^' indicates manually entered or custom database rows.

**Estimate Notes:**

**Silver State International**

**2255 Larkin Circle  
Sparks, NV 89431**

Phone: (775)685-6000  
Fax: (775)685-6015

Reference #:	1907000857	Year:	2016
Date:	8/31/2016	Make:	Dodge
Name:	North Lyon County Fire	Model:	Ram 3500/4500/5500
Insurance Co:		VIN:	
Estimated By:	John Spencer	Unit #:	

Operation	Description	Part #	Type	Labor	Paint	-----Parts-----	Misc
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**TERMS & CONDITIONS**

The above is an estimate based on inspection and does not cover additional parts or labor which may be required after the work has been started. Occasionally worn or damaged parts are discovered which may not have been evident on the first inspection. Because of this, the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.

Signed \_\_\_\_\_ Date \_\_\_\_\_

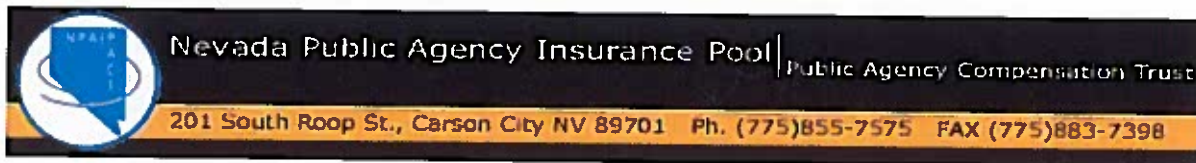
Summary	Hours	Disc	Rate	Total
Body Labor	20.00		\$115.00	\$2,300.00
Paint Labor	0.00		\$115.00	
Mechanical			\$115.00	\$0.00
Frame			\$115.00	\$0.00
Misc. Labor			\$115.00	\$0.00
Parts	\$0.00			
Misc.				\$245.00
<b>Tax Detail:</b>				
		Sub-total		\$2,545.00
		Sales Tax		\$0.00
		Total		\$2,545.00
		Betterment		\$0.00
		Deductible		\$0.00
		Grand Total		\$2,545.00

**END OF ITEM #15**

**Zaria Hanses**

---

**From:** Pool Pact <info@poolpact.com>  
**Sent:** Wednesday, August 31, 2016 5:32 PM  
**To:** Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com  
**Subject:** Risk Management Grant Application Notification



## **Risk Management Grant Application Notification**

Applicant/Member: Pahrnagat Valley Fire District  
655 Box Canyon  
Alamo NV, 89001  
Department Involved: Pahrnagat Valley Fire District  
Project Contact: Scott Paulo  
Phone: 702-749-5616  
Email: spaulo@cannonnevada.com  
Alternate Project Contact: Brittany Smallwood  
Alt. Phone: 775-725-3644  
Alt Email: brittanysmallwood11@yahoo.com

Part I: Low back pain and injuries attributed to manual lifting activities continue as one of the leading occupational health and safety issues facing Emergency Medical Services (EMS) providers. Despite efforts to control these injuries, work-related back injuries still account for a significant proportion of human suffering and economic cost to fire and EMS agencies. The scope of the problem was summarized in a report entitled "Back Injuries," prepared by the Department of Labor's (DOL) Bureau of Labor Statistics. The DOL's conclusions are consistent with current workers compensation data indicating that "injuries to the back are one of the more common and costly types of work-related injuries" (National Safety Council report). According to the DOL report, back injuries accounted for nearly 20% of all injuries and illnesses in the workplace, and nearly 25% of annual workers' compensation payments. The National Safety Council indicated that overexertion was the most common cause of occupational injury, accounting for over 30% of all injuries. The back was the body part most frequently injured (22% of 1.7 million injuries) and the most costly to the workers' compensation systems. Back injuries are considered by OSHA to be the 'nation's No. 1 workplace safety problem.' The Bureau of Labor Statistics reports back injuries account for one of every five workplace injuries. The American Journal of Emergency Medicine cited low back strain as the most common EMS provider injury with lifting causing 62.4% of back injuries. Data showed that there was a significantly higher injury rate among personnel less than 30 years of age compared with those 30 years or older. In one study, approximately 96 injuries accounted for 481 compensation days, with low back strain the cause of 375 days (78%). A significant back injury can easily end a career and consign a provider to a lifetime of pain and endless therapy. Multiple studies have confirmed that powered cots lead to a reduction in back injury. One study found that the pre-power cot injury rate was 61.1 per 100 full-time employees; after power cots were implemented this rate dropped to 28.8 per 100 FTEs. Another showed that prior to the purchase of powered cots, employees recorded 113 lost workdays, and 45 light duty days; after the purchase, they have recorded 4.5 light duty days, and lost workdays dropped to near zero. The benefit in using powered cots will be immeasurable. In addition to the safety to our responders and the

prevention of injury, these cots may prevent transport delays on patients that would have otherwise needed a second unit to respond for lifting assistance for heavier patients, which currently occurs about 20 times per year. With our average of 360 incidents per year, over a ten year lifespan the grant funding requested amounts to \$10.97 per transport. While OSHA does not have a standard which sets limits on how much a person may lift or carry, a sister agency, the National Institute for Occupational Safety and Health (NIOSH), has developed a mathematical model which helps predict the risk of injury based on the weight being lifted and accounts for many confounding factors. The model is based on previous medical research into the compressive forces needed to cause damage to bones and ligaments of the back. NIOSH has shown, through research, that a lifting index greater than 3.0 can clearly be linked to an increased risk of back and other injuries. A lifting index of 3.0 is quickly reached, and exceeded, during a typical workday for EMS providers. Considering grip, twisting and the other factors in the equation, the NIOSH Lifting Equation gives a lifting index of 3.1 for simply moving three (3) 200-pound patients up and down 3 flights of stairs. This classifies the lift as highly-stressful and indicates that nearly all workers would be at an increased risk of injury when performing this routine patient care activity. The purchasing of the power load cot system and stair chair will promote employee safety and prevent injury to our members. Both devices are compliant with relevant National Fire Protection Association Standard 1971 (Standard for Automotive Ambulances) and Occupational Safety and Health Administration (OSHA) equipment cleaning standards and meet dynamic crash test standards for maximized occupant safety. Both systems have been in front line use for three years and have received great industry support and reviews from those departments that have purchased the units. The Power-LOAD system lifts and lowers the cot into and out of the ambulance, reducing spinal loads and the risk of cumulative trauma injuries. It minimizes patient drops by supporting the cot until the wheels are on the ground. The Stair-Pro has an innovated Stair-Tread system that allows our personnel to transport a patient down stairs without lifting, resulting in less physical stress and risk of back injury due to operator position, adjustability of handles, angle of the track and the built-in descent control. If we are awarded this grant there will be great benefit to both our department and community. The equipment will be permanently installed on our primary ambulance transport unit, and is transferrable to new ambulance units when the current apparatus requires replacement. This grant would also enable us to use our limited capital improvement funding for other life safety critical items such as turnout gear and self contained breathing apparatus (SCBA). The vendor provides training at time of delivery at no extra cost. Our human capital would also be prolonged and expanded, which is critical for our volunteer organization. Our organization has had people resign from the volunteer force due to the back and strength issues that are inherent with using the existing manual stretchers that require the EMT to lift patients in and out of the ambulance. The same issue has also been found to deter potential volunteers from joining the department. The current stretchers in service were manufactured in 1995 and 2002 and require manual release and locking into position. Both stretchers have a tendency to get stuck in the locked position while carrying a patient, which prevents the stretcher from being loaded into the ambulance. Valuable minutes (not seconds) are often lost due to stretcher malfunction.

Part II a: a) Explain why your agency needs assistance to fund this risk management initiative. Please include an overview of the current budget and planned expenditures Our revenues and expenses have remained fairly flat over the prior three (3) years, and outside of grants we do not expect any substantial increase in the next 2-3 years. Beyond the immediate future we hope to see our engagement with elected officials pay off with increased tax subsidies. We currently have the equivalent of 2.5 full time employees (FTEs) in our organization and expect this number to increase as our community EMS needs continue to expand. Our FY15-16 revenue includes: \$110,000 in tax funding \$18,000 Ambulance Transport Fees Our FY16 expenses include: \$23,000 Personnel Salaries \$16,500 Personnel Benefits \$82,000 Services, Supplies and other charges \$6,000 Capital Outlay We currently have \$71,000 in our current fund balance (reserves), which has been steadily decreasing over the prior three (3) years as the department has purchased supplies and increased the number of full time employees to maintain staffing to address community EMS needs. We simply cannot cover this type of expense in our capital budget. There are no other identified sources of funding for this project. We are applying to multiple federal, state, and local grants for much needed life safety equipment, including monitors/defibrillators, training, and other equipment to supplement our limited income. Additionally, as is detailed below, Cannon

Nevada LLC partnered with the PVFD for consulting services, including identifying medical billing/coding/collections issues to maximize current EMS transport billing and revenue. We are also working with our local government to consider an increase in the tax assessment rate, which would increase funding for personnel, training and equipment.

Part II b: Cannon Nevada LLC partnered with the PVFD as of 7/1/2016 in the form of an 18-month service agreement (at a cost of \$1.00/year) in order to provide management consulting services and administration and operations staff. Cannon Nevada LLC engaged the services of a third-party medical billing consultant to assess current procedures, make recommendations, and properly train PVFD staff (also at Cannon Nevada's cost). The intent of this assessment is to help improve back office operations and increase overall efficiency within the organization. As a result, recommendations to date are already reducing the reporting and billing backlog, as well as showing potential for over a 70% savings on existing IT/software expenses alone. The MJC Foundation Trust will provide partial funding to help offset some of the costs not covered by this grant. The owner of Cannon Nevada LLC and the MJC Foundation trust (same person) is a member of the community that PVFD serves, as well as an EMT-in-training. It was during this training that he observed first-hand the various challenges PVFD faced, and ultimately decided to assist.

Part III: This new equipment would be put to daily use in our EMS response at home and in our mutual aid areas.

Total Budget: \$39,508.00

Applicant Funding: \$9,877

POOL/PACT Funding:\$29,631

Amended Stryker Prices 9/5/16 Quote

Total Budget: \$41,773.00

Applicant Funding: \$10,443.25

POOL/PACT Funding: \$31,329.75

Authorizing Applicant:Board of the Pahranaagat Valley Fire District

Date/Time: 8/31/2016 5:32:01 PM

IP Address: 47.221.62.1



Sales Account Manager  
 ANTONELLA BONDI  
 antonella.bondi@stryker.com  
 Cell: 702-595-2216

Remit to:  
 P.O. Box 93308  
 Chicago, IL 60673-3308

End User Shipping Address	Shipping Address	Billing Address
1286297 PAHRANAGAT VALLEY FIRE DISTRICT 655 BOX CANYON ALAMO, NV 89001-0540	1286297 PAHRANAGAT VALLEY FIRE DISTRICT 655 BOX CANYON ALAMO, NV 89001-0540	1286296 PAHRANAGAT VALLEY FIRE DISTRICT PO BOX 540 ALAMO, NV 89001-0540

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	5109985	08/31/2016	QUOTE		

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	1	Power-PRO XT	650600000	\$16,902.00	\$16,902.00	
		Options				
	1	Power-PRO XT	650600000	\$12,143.00	\$12,143.00	
	1	XPS Option	6506040000	\$1,527.00	\$1,527.00	
	1	Power-LOAD Compatible Option	6506127000	\$1,293.00	\$1,293.00	
	1	Knee-Gatch/Trendelenburg	6500082000	\$609.00	\$609.00	
	1	Steer Lock Option	6506038000	\$585.00	\$585.00	
	1	3 Stage IV Pole PR Option	6500315000	\$263.00	\$263.00	
	1	Pocketed Back Rest Pouch	6500130000	\$197.00	\$197.00	
	1	Retractable Head Section O2	6085046000	\$140.00	\$140.00	
	1	Head End Storage Flat	6500128000	\$105.00	\$105.00	
	1	Equipment Hook	6500147000	\$40.00	\$40.00	
	1	PR Cot Retaining Post	6085033000			
	1	Power Pro Standard Components	6506026000			
	1	No Runner/HE O2	0054200994			
	1	English Manual	6506600000			
	1	120V AC SMRT Charging Kit	6500028000			
	1	J Hook	6092036018			
	1	XPS Knee Gatch Bolster Matrss	6500003130			
	1	3 YR X-Frame Powertrain Wnty	7777881669			
	1	2 Yr Bumper to Bumper Warranty	7777881670			
	1	DOM SHIP (NOT HI, AK, PR, GM)	0054030000			
	1	G-RATED RESTRAINT PACKAGE	6500002030			
	1	STANDARD FOWLER	6506012003			
	1	Dual Wheel Lock	6086602010			
2.00	1	PowerLOAD	639000000	\$19,979.00	\$19,979.00	
		Options				
	1	PowerLOAD	639000000	\$19,698.00	\$19,698.00	
	1	Wheel Guide Option	6390027000	\$281.00	\$281.00	
	1	Standard Comp 6390 Power Load	6390026000			
	1	English Manual	6390600000			
	1	1 year parts, labor & travel	7777881660			
	1	UNIVERSAL FLOORPLATE OPTION	6390028000			
	1	English Option, Manual	6390020000			
3.00	1	Stair-PRO Model 6252	625200000	\$2,892.00	\$2,892.00	
		Options				
	1	Stair-PRO Model 6252	625200000	\$2,624.00	\$2,624.00	
	1	Footrest Option	6252027000	\$212.00	\$212.00	
	1	Removable Head Support	6252040000	\$56.00	\$56.00	
	1	Common Components	6252026000			



Comprehensive Quotation

Sales Account Manager  
ANTONELLA BONDI  
antonella.bondi@stryker.com  
Call: 702-595-2216

Remit to:  
P.O. Box 93308  
Chicago, IL 60673-3308

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
	1	Stair-Pro Operations Manual	6252009001			
	1	2 Piece ABS Panel Seal	6250021000			
	1	Polypropelene Restraint Set (Plastic Buckles)	6250160000			
	1	1 year parts, labor & travel	7777881660			
	1	Main Frame Assy Option	6252022000			
	1	Standard Length Lower Lift Handles	6250024000			
	1	In-Service Video (DVD)	6250001162			
	1	No IV Clip Option	6252024000			

Note:

Product Total	\$39,773.00
Freight	\$0.00
Tax	\$0.00
<b>Total Incl Tax &amp; Freight</b>	<b>\$39,773.00</b>

Signature: \_\_\_\_\_ Title/Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.  
**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.  
**Terms:** Net 30 Days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.  
**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



**Zaria Hanses**

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**From:** Richard Ives <[richard@firetrucksunlimited.com](mailto:richard@firetrucksunlimited.com)>  
**Sent:** Friday, September 02, 2016 7:53 AM  
**To:** Scott Paulo  
**Subject:** RE: Installation quote request

Scott,  
Please budget for \$2,000.00 installation fee at Firetrucks Unlimited if you bring vehicle to us and drive it away.  
Thank You,  
**Richard Ives**  
*Sales*



**Firetrucks Unlimited**  
1175 Center Point Dr.  
Henderson, NV 89074  
Main Office: (702) 558-3352  
Mobile | Direct | Fax: (702) 832-0111  
[FiretrucksUnlimited.com](http://FiretrucksUnlimited.com)

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**From:** Scott Paulo [<mailto:spaulo@cannonnevada.com>]  
**Sent:** Thursday, September 01, 2016 9:20 AM  
**To:** [richard@firetrucksunlimited.com](mailto:richard@firetrucksunlimited.com)  
**Subject:** Installation quote request

Hi Richard,  
As discussed on the phone this morning, our organization is working with a volunteer fire department (local/rural Nevada) to obtain a grant for upgrading their existing manual ambulance stretchers to newer powered versions (Stryker Power-Pro XT cot and Power-Load).  
Nella Bondi (our Stryker rep) referred us to your company as a local third party that could assist with the installation of this new equipment.

We need to include an installation quote as part of the grant application. Can you please provide one when you have a chance to process?

Quote should be made out to:  
Pahrnagat Valley Fire District  
655 Box Canyon  
Alamo, NV 89001

You can email the quote directly to me.

Appreciate the assistance,

**Scott Paulo**  
Managing Director  
Cannon Nevada LLC  
6671 S. Las Vegas Blvd.  
Suite 210  
Las Vegas, NV 89119  
(702) 749-5616

September 1, 2016

To whom it may concern:

The MJC Foundation Trust has committed to assist the Pahrana~~g~~at Valley Fire District's efforts to upgrade their existing ambulance stretcher equipment by providing 25% of equipment and installation costs.

Current estimates are as follows:

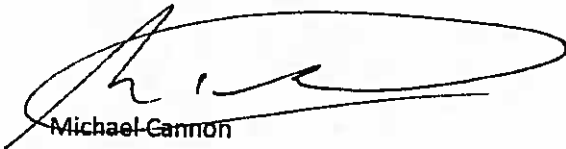
Power-Pro XT Cot (Qty: 1) = \$16,910.00

Power-Load (Qty: 1) = \$19,705.00

Stair Chair System (Qty: 1) = \$2,893.00


Installation = \$2,000.00

For clarification or any questions, please feel free to contact me at: (702) 498-2880 or [mcannon@cannonnevada.com](mailto:mcannon@cannonnevada.com)



Michael Cannon  
Trustee, MJC Foundation Trust

**END OF ITEM #16**

<p><b>Risk Rating:</b> Approximate suggestion based on severity and frequency. 1 = lowest risk for catastrophic injury; 5 = highest risk for catastrophic injury  <b>Priority:</b> Approximate suggestion based on importance and feasibility. 1 = lowest priority; 5= highest priority</p>	Risk	Priority	Notes
1. General Observations		4	<p><b>***Download the Model Aquatic Health Code, review it and keep it as a reference.</b> This is a document of “voluntary standards” by the CDC for swimming pools that can be adopted by individual states as a requirement. Even if Nevada has not adopted these standards officially, you should be familiar with this document, use it for guidance, and understand it will be referred to in many cases as the “standard of care” in the industry.            (<a href="http://www.cdc.gov/healthywater/swimming/pools/mahc/">http://www.cdc.gov/healthywater/swimming/pools/mahc/</a>)</p> <p>The pool was closed due to a broken pump at the time of our visit. The pool has good, clean deck space. The most significant concern is the safety of the 3-meter diving board, which should be renovated for improved safety.</p>
2. Points of Access Pool Entrance(s) Locker Rooms  Security/Fencing	2	2	<ul style="list-style-type: none"> <li>- Locker rooms could use improvement, starting with new painting</li> <li>+ Good fencing and security system</li> <li>+ Good self-closing, self-latching gate</li> </ul>
3. Pool Area Decks Signage			<p>- We recommend organizing signage warnings by warnings that are “nice to know”, “should be known,” and “must be known.” We suggest emphasizing the four most important warnings to prevent catastrophic injury “No Diving”, “Non-swimmers need life jackets”, “No prolonged breath-holding”, and “Parents watch you children”.</p> <div style="text-align: center;">  </div> <p><i>(Sign designs ©2011 Clarion Safety Systems)</i></p>